

**MINUTES OF A UMCA BUSINESS MEETING  
HELD ON MARCH 19, 2015  
UNIVERSITY OF UTAH, SANDY CAMPUS**

The meeting was called to order by UMCA President Finn Kofoed at 12:30 pm. Board Members attending:

Annette Spendlove, Past President  
Finn Kofoed, President  
Thieda Wellman, Vice President  
Kate Black, Treasurer  
Teresa Harris, Membership Director

Kari Jimenez, Training Director  
Leigh Ann Warnock, Education Director  
Julia LaSeure, Communications Director  
Colleen Mulvey, Facilities Director  
Susan Farnsworth, Secretary

Others attending: Approximately 100 UMCA Members

***Approval of Minutes***

Rachelle Connor, Draper, moved to approve the Business Meeting minutes of the September 24, 2014 as presented. Chris Shelly, Santa Clara seconded the motion. The motion was approved by unanimous vote.

***Financial Report***

Treasurer Black reviewed the current financial report with those in attendance. She reported she has been the UMCA Treasurer for the past 6 years and the financials are very sound. This is partially due to vendor support for conferences. The annual conference held in September "paid for itself". (see attachment "A" for a copy of the financials)

***Education Report***

***Roving Training Classes***

Board Member Jimenez reported she was waiting for the Legislative Session to wrap up before she could schedule any roving training. Now the session is over, she will complete a schedule and have it e-mailed to the members.

***Update on UMCA Education Committee***

A report was not given.

***Membership Report***

***UMCA/IIMC Membership Report***

Board Member Harris reported there currently were 270 UMCA members and 183 IIMC members.

***CMC/MMC Certification Report and Recognition***

These totals reflect 80 UMCA Members who have their CMC designation and 32 UMCA Members who have their MMC designation. Since the last meeting the following have received designations:

CMC: Craig Burton, South Salt Lake  
Amber Herrick, Riverdale  
Jackie Nostrom, Herriman  
Cindy Quick, Herriman  
Angie Warner, Spanish Fork

MMC: Susan Farnsworth, Santaquin  
Finn Kofoed, Eagle Mountain  
Kari Jimenez, Ivans  
Colleen Mulvey, Cedar Hills

Renon Savage, Cedar City  
Leigh Ann Warnock, Ephraim

**Region President's Report**

Holly Gadd, President DMWRA and Shauna Johnson, President BRAG reported their regions meet monthly and discuss various topics.

**Update/Locations for Future Annual Conferences**

Board Member Mulvey reported the 2015 Annual Conference will be held in Logan again this year. The 2016 Annual Conference has not been scheduled as of yet. There are a number of facilities being considered.

**Other Business**

President Kofoed reported she had been very involved with the Legislative Session. An update will be presented by Cameron Dahl during Friday's session. She stated the process of having legislation changed is a long process. Treasurer Black stated she requested a "15 word change" to a bill in 2013 and it was finally approved during this session. Board Member LaSeure was thanked for all of the e-mails which kept the membership updated on the discussion issues.

**September Business Meeting Date, Time, and Place**

This item was not discussed.

**President's Remarks. President  
Introduce Board Members**

The Board Members were introduced at the beginning of the meeting.

**Review goals and other comments**

President Kofoed stated her theme this year is "Balance". She challenged each member to find balance in their personal and professional life.

She requested the members review the UMCA Code of Ethics online and use them in their daily lives.

The members were told the Election Check List will be updated and available shortly. Board Member Mulvey stated that she has converted the check list to an Outlook and Google Calendar. Anyone wanting those calendars should e-mail her and she will share it with you.

A discussion was held as to having online registration. The members were in favor of paying a processing fee to use the online option.

**Adjourn**

At 12:50 pm President Kofoed adjourned the meeting.

Approved on September 24<sup>th</sup>, 2015.

  
Finn Kofoed, President

  
Susan B. Farnsworth, Secretary

**BUSINESS MEETING 03-19-15  
ATTACHMENT "A"**

<b>UMCA BUDGET</b>	<b>Final Budget 2013/2014 Approved 6/24/13</b>	<b>YTD Actual 2013/2014 Board Meeting 6/26/2014</b>	<b>APPROVED 2014/2015 BUDGET Aug Board Meeting</b>	<b>YTD 2014/2015 Board Meeting 3/19/2015</b>
<b>REVENUES</b>				
Membership Dues	\$ 21,000.00	\$ 22,315.86	\$ 21,000.00	\$ 22,650.00
Miscellaneous Income				\$ 40.00
Scholarship Donations	\$ 100.00	\$ 360.00	\$ 200.00	\$ 495.00
Silent Auction Proceeds	\$ 1,200.00	\$ 1,194.40	\$ 1,000.00	\$ 1,858.00
Interest Earnings	\$ 150.00	\$ 304.11	\$ 300.00	\$ 389.10
Annual Conference Registrations	\$ 20,000.00	\$ 21,779.00	\$ 20,000.00	\$ 21,440.00
Vendor/ 2014 Annual Conference	\$ 3,000.00	\$ 9,530.00	\$ 8,000.00	\$ 9,080.00
<b>Vendor/ 2015 Annual Conference</b>				\$ 2,750.00
<b>TOTAL REVENUES</b>	\$ 45,450.00	\$ 55,483.37	\$ 50,500.00	\$ 58,702.10
<b>EXPENDITURES</b>				
Audit (Complied Statement of Financial Position)	\$ 1,400.00	\$ 1,320.00	\$ 1,320.00	\$ 1,300.00
Financial Service Charges	\$ 10.00		\$ 20.00	\$ 23.00
Flowers, Gifts for Membership	\$ 500.00	\$ 934.27	\$ 1,000.00	\$ 99.03
Lapel Pins (Annual)			\$ 800.00	
CMC/MMC Presentations	\$ 1,000.00	\$ 303.28	\$ 850.00	\$ 175.68
Institute/Academy Director Travel Expenses	\$ 1,000.00		\$ 1,000.00	\$ 218.21
Institute/Academy Expenses/Speakers etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,005.00
Roving Training Expenses	\$ 850.00		\$ 850.00	
Committee Expenses	\$ 150.00		\$ 300.00	
Office Supplies	\$ 500.00	\$ 295.75	\$ 800.00	\$ 498.31
Annual Conference Expenses - 2014	\$ 27,000.00	\$ 31,446.70	\$ 35,000.00	\$ 29,953.11
<b>Annual Conference Expenses - 2015</b>				\$ 2,500.00
Board Expenses	\$ 1,500.00	\$ 2,769.78	\$ 3,000.00	\$ 4,517.88
Board Expenses for IMC & Region 8 Attendees	\$ 7,000.00	\$ 8,374.90	\$ 8,500.00	\$ 3,243.60
Scholarships Awarded - for UMCA to attend Conf/I & A	\$ 20,000.00	\$ 1,433.63	\$ 15,000.00	\$ 5,865.66
Scholarships Awarded - for UMCA membership	\$ 500.00		\$ 500.00	
Vendor/Annual Conference	\$ 100.00			
Web Design & Work	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
<b>TOTAL EXPENDITURES</b>	\$ 65,010.00	\$ 50,378.31	\$ 72,440.00	\$ 50,399.48
Checking		\$ 11,931.73		\$ 13,940.16
Business Market Rate Savings		\$ 10,011.38		\$ 10,015.12
Business High Yield Rate Savings		\$ 113,043.02		\$ 113,127.60
<b>Total Assets</b>		\$ 134,986.13		\$ 137,082.88