

# MINUTES OF THE UMCA BUSINESS MEETING

Thursday, March 14, 2019 – 12:45PM

Southern Utah University

R. Haze Hunter Conference Center

Cedar City, Utah



The meeting was called to order by President S. Annette Spendlove at 12:55 pm. Board Members attending:

|                |                |                    |                |
|----------------|----------------|--------------------|----------------|
| Teresa Harris  | Past President | Susan Farnsworth   | Vice President |
| Board Member   | Colleen Mulvey | Janell Braithwaite | Board Member   |
| Lucinda Thomas | Board Member   | Kim Read           | Board Member   |
| Nicole Smedley | Board Member   | Jackie Nostrom     | Secretary      |
| Lisa Titensor  | Treasurer      |                    |                |

Others attending: Approximately 110 UMCA Conference attendees.

1. **Welcome – President**

President Spendlove welcomed everyone to the UMCA Business Meeting.

2. **Swearing in of new Training Director - President**

President Spendlove conducted the oath of office for Training Director Lucinda Thomas.

3. **Approval of Minutes (September 13, 2018) – President**

*DeeDee Robinson, Salt Lake City, moved to approve the minutes of September 13, 2018. Vicky Walters, Manila, seconded the motion. The vote was unanimous.*

3. **Audit Report – Treasurer**

Treasurer Titensor presented the audit report since the last Business Meeting (See Attachment “A” for a copy). She reported the UMCA switched to America First for banking services, and added online conference registration would be offered this year.

4. **Education Report – Education Director**

• **Update on Education Committee**

Education Director Janell Braithwaite introduced the Education Committee and thanked them for their service.

5. **Membership Report – Membership Director**

Director Read welcomed the new recorders.

• **CMC/MMC report**

Director Read reported there are currently 101 IIMC Members in Utah that hold either a CMC or MMC Designation. She recognized the following individuals who have recently received their CMC and MMC Designation since the last Business Meeting.

- Jackie Lambert, CMC, Orem City
- Jackie Manning, CMC, Riverdale City
- Callie Bassett, CMC, Parowan City
- Stephanie Steed, CMC, Escalante City
- Cindy Quick, MMC, Highland City

- **UMCA/IIMC membership report**

Director Read reported there are currently 258 UMCA Members and 184 IIMC Members. She identified benefits of becoming participating members.

6. **Education Report – Education Director**

- **Roving Training Classes (topic, locations)**

Director Braithwaite reported Roving Training would be scheduled this year that would provide legislative updates.

7. **2019 Annual Conference – Facilities Director**

- **Facilities**

Director Smedley reported the Annual Conference would be held in St. George September 25, 2019 – September 27, 2019.

- **Update on future locations**

The 2020 Region VIII Conference would be held in Park City September 23, 2020 – September 25, 2020. The 2021 conference will be in Logan.

8. **2020 Region VIII Conference update - President**

President Spendlove encouraged UMCA participation in the 2020 Region VIII Conference as she turned the time over to Vice President Farnsworth and Director Mulvey to offer an update. Vice President Farnsworth reported the Board has been working on securing presenters. Director Mulvey added there would be a records road trip, tours of historical sites and asked everyone to save the date.

9. **Update Recipe Book – Past President**

Past President Harris referenced the UMCA Email Blast informing the membership about the Recipe Book. She requested members send their two favorite recipes to [teresa.harris@loganutah.org](mailto:teresa.harris@loganutah.org) by June 28, 2019. The Cookbook would be put together and available for purchase at the 2019 Annual Conference.

10. **Theme – Learning - President**

President Spendlove expressed her appreciation to SUU for their help in putting together great presenters for Institute and Academy. She reported the Theme for the Annual Conference was “Learning is a treasure that will follow its owner everywhere”.

11. **Other Business – President**

- **Next Business Meeting: September 2019 St George**
- **Membership/Board Comments**

12. **Adjourn**

*Maegan Wilberg, Orangeville, moved to adjourn the UMCA Business Meeting at 1:11 p.m. Julia LaSeure, Ogden, seconded the motion and all voted aye.*

Approved on September 26, 2019.



S. Annette Spendlove, President



Jackie Nostrom, Secretary

| UMCA BUDGET  |    | Approved<br>2016/2017<br>UMCA<br>Budget | YTD<br>2016/2017<br>6/26/2017<br>Bd Meeting | Approved<br>2017/2018<br>6/26/2017<br>Bd Meeting | YTD<br>2017/2018<br>6/25/2018<br>Bd Meeting | APPROVED<br>2018/2019<br>6/25/2018<br>Bd Meeting | YTD<br>2018/2019<br>10/15/2018<br>Bd Meeting |
|--|----|---|---|--|---|--|--|
| <b>REVENUES</b>  |    |   |   |  |   |  |  |
| Membership Dues  | \$ | 22,000.00                               | \$ 19,925.22                                | \$ 20,000.00                                     | \$ 20,350.00                                | \$ 20,000.00                                     | \$ 22,250.00                                 |
| Miscellaneous Income   | \$ | 400.00                                  | \$ 100.00                                   | \$ 100.00  | \$ 100.00                                   | \$ 100.00  | \$ 100.00                                    |
| Scholarship Donations  | \$ | 1,500.00                                | \$ 2,063.00                                 | \$ 1,500.00                                      | \$ 1,915.00                                 | \$ 1,500.00                                      | \$ 2,736.00                                  |
| Silent Auction Proceeds                                      | \$ | 300.00                                  | \$ 325.00                                   | \$ 325.00  | \$ 325.00                                   | \$ 325.00  | \$ 50.86                                     |
| Interest Earnings  | \$ | 22,000.00                               | \$ 22,364.00                                | \$ 21,000.00                                     | \$ 23,425.00                                | \$ 21,000.00                                     | \$ 23,453.00                                 |
| Annual Conference Registrations                              | \$ | 7,000.00                                | \$ 9,180.00                                 |  |   |  |  |
| <b>Vendors/2016 Annual Conference</b>                        | \$ |   | \$ 3,600.00                                 |  |   |  |  |
| <b>Vendors/2017 IA</b>                                       |    |   |   |  |   |  |  |
| <b>Vendors / 2017 Annual Conference/prepaid</b>              |    |   |   | \$ 9,000.00                                      | \$ 10,650.00                                |  |  |
| <b>Vendors/2018 IA</b>                                       |    |   |   | \$ 2,500.00                                      | \$ 2,400.00                                 |  |  |
| <b>Vendors/2018 Annual Conference/prepaid</b>                |    |   |   |  | \$ 4,950.00                                 | \$ 9,000.00                                      | \$ 8,730.00                                  |
| <b>Vendors/2019 IA</b>                                       |    |   |   |  |   | \$ 3,600.00                                      | \$ 1,550.00                                  |
| <b>TOTAL REVENUES</b>  | \$ | 53,200.00                               | \$ 57,232.22                                | \$ 54,425.00                                     | \$ 58,940.98                                | \$ 55,525.00                                     | \$ 58,969.86                                 |
| <b>EXPENDITURES</b>  |    |   |   |  |   |  |  |
| Audit (Compiled Statement of Financial Position)             | \$ | 1,300.00                                | \$ 1,300.00                                 | \$ 1,300.00                                      | \$ 1,350.00                                 | \$ 1,350.00                                      | \$ 1,000.00                                  |
| Tax Preparation  | \$ | 60.00                                   |   |  |   |  | \$ 450.00                                    |
| Financial Service Charges/Bank Fees (\$974.59 PP Fees Inc'd) | \$ |   | \$ 275.22                                   | \$ 300.00  | \$ 825.00                                   | \$ 300.00  | \$ 66.34                                     |
| Payroll processing fees                                      | \$ | 800.00                                  | \$ 178.99                                   | \$ 500.00  | \$ 354.92                                   | \$ 400.00  | \$ 2,106.00                                  |
| Flowers, Gifts for Membership                                | \$ | 975.00                                  | \$ 975.00                                   | \$ 975.00  | \$ 1,508.62                                 | \$ 1,200.00                                      | \$ 301.68                                    |
| Conference Pins (Annual)/UMCA State Pins                     | \$ | 1,500.00                                | \$ 580.53                                   | \$ 900.00  | \$ 517.82                                   | \$ 750.00  | \$ 2,071.60                                  |
| CMC/MMC Presentations  | \$ | 1,000.00                                | \$ 3,924.25                                 | \$ 4,000.00                                      | \$ 4,691.68                                 | \$ 4,600.00                                      | \$ 77.81                                     |
| Institute/Academy Director Travel Expenses                   | \$ | 4,000.00                                | \$ 18.94                                    | \$ 500.00  | \$ 18.94                                    | \$ 250.00  | \$ 380.25                                    |
| Institute/Academy Expenses/Speakers etc.                     | \$ | 850.00                                  | \$ 300.00                                   | \$ 300.00  | \$ 42.05                                    | \$ 200.00  |  |
| Roving Training Expenses                                     | \$ | 750.00                                  | \$ 48.06                                    | \$ 500.00  |   |  |  |
| Committee Expenses   | \$ | 37,000.00                               | \$ 32,534.22                                | \$ 40,000.00                                     | \$ 35,184.98                                | \$ 40,000.00                                     | \$ 599.13                                    |
| <b>Annual Conference Expenses - 2016</b>                     | \$ |   |   | \$ 40,000.00                                     | \$ 1,713.10                                 |  | \$ 6,304.61                                  |
| <b>Annual Conference Expenses - 2017</b>                     |    |   |   |  |   |  | \$ 4,281.49                                  |
| <b>Annual Conference Expenses - 2018</b>                     |    |   |   |  |   |  | \$ 6,354.30                                  |
| <b>Annual Conference Expenses - 2019</b>                     |    |   |   |  |   |  | \$ 5,086.04                                  |
| <b>UMCA Reg VIII Conference - 2020</b>                       |    |   |   |  |   |  | \$ -   |
| Board Expenses   | \$ | 4,000.00                                | \$ 3,020.63                                 | \$ 4,000.00                                      | \$ 5,595.24                                 | \$ 4,500.00                                      | \$ 6,304.61                                  |
| Board Expenses for IIMC & Region 8 Attendees                 | \$ | 8,000.00                                | \$ 6,527.67                                 | \$ 8,000.00                                      | \$ 6,870.78                                 | \$ 7,000.00                                      | \$ 4,281.49                                  |
| Scholarships Awarded - for UMCA to attend Conf/I & A         | \$ | 12,300.00                               | \$ 9,112.71                                 | \$ 12,000.00                                     | \$ 6,302.95                                 | \$ 10,000.00                                     | \$ 6,354.30                                  |
| Scholarships Awarded - for UMCA membership                   | \$ | 500.00                                  | \$ 500.00                                   | \$ 500.00  | \$ 500.00                                   | \$ 500.00  | \$ 5,086.04                                  |
| Web Design & Work  | \$ | 1,000.00                                | \$ 1,000.00                                 | \$ 1,000.00                                      | \$ 1,129.00                                 | \$ 1,200.00                                      | \$ 1,000.00                                  |
| <b>TOTAL EXPENDITURES</b>                                    | \$ | 74,335.00                               | \$ 59,496.22                                | \$ 74,275.00                                     | \$ 66,105.08                                | \$ 90,660.00                                     | \$ 67,284.31                                 |
| Checking   | \$ |   | \$ 9,394.67                                 | \$   | \$ 4,963.29                                 | \$   | \$ 4,885.50                                  |
| Business Market Rate Savings                                 | \$ |   | \$ 4,512.47                                 | \$   | \$ 5,515.31                                 | \$   | \$ 111,323.89                                |
| Business High Yield Rate Savings                             | \$ |   | \$ 109,281.36                               | \$   | \$ 109,341.38                               | \$   | \$ 116,209.39                                |
| <b>Total Assets</b>  | \$ |   | \$ 123,188.50                               | \$   | \$ 119,819.98                               | \$   | \$   |