

MINUTES OF THE UMCA BUSINESS MEETING

Wednesday, September 26, 2018

Uintah Conference Center, Vernal, Utah

The meeting was called to order by President Teresa Harris at 3:41 pm. Board Members attending:

Leigh Ann Warnock	Past President	Annette Spendlove	Vice President
Michelle Kellogg	Board Member	Colleen Mulvey	Board Member
Janell Braithwaite	Board Member	Christina Fernandez	Board Member
Kim Read	Board Member	Lisa Titensor	Treasurer
Susan Farnsworth	Secretary		

Others attending: Approximately 130 UMCA Conference attendees.

Approval of Minutes (Business Meeting held on March 29, 2018)

Renon Savage, Cedar City, moved to approve the minutes of March 29, 2018. Stephanie Carlson, Holladay City seconded the motion. The vote was unanimous.

Financial Report

Treasurer Titensor reported during the Board Meeting the 2017-2018 Audit Report was approved by the Board. She also reviewed the current year budget (see attachment "A" for a copy).

Education Report

Update on UMCA Education Committee

Vice President Spendlove acknowledged those who currently are serving on all the committees. They were thanked for their service.

2019 Institute & Academy

Vice President Spendlove reported the UMCA Board received 2 RFP's with regard to a new sponsoring University. The decision was made to accept the RFP submitted by Southern Utah University. The process should be completed shortly.

Vice President Spendlove also reported, due to the feedback received, the UMCA Board will not be pursuing changing the name of the City Recorder to City Clerk.

She also reported UMCA is working with the legislation to change the frequency the State requires taking the State Certification Test.

ULCT Recorder Day

Board Member Read requested those who attended the Utah League of Cities and Towns meet with Recorder Farnsworth to receive their certificate.

Membership Report

Board Member Fernandez reported there are currently 258 UMCA Members. Of the 258 Members 187 are IIMC Members and 110 hold either a CMC or MMC Designation.

She also reported the following received their CMC Designation since the last Business Meeting.

- Pam Spencer, Vineyard City

- Kristy Hidalgo, Clarkston Town
- Tara Pentz, Washington City
- Nichole Camac, West Valley City
- Deanne Varney, West Valley City
- Sherry Gordan, Price City
- Jennifer Johnson, Big Water

The following have received their MMC Designation since the last Business Meeting.

- Danice Bullock, Washington City
- Kathy Moosman, Lindon City
- Anona Yardley, Beaver City
- Teresa Harris, Logan City

Region President Reports

Board Member Fernandez requested each Region President reported on the happenings within their regions. She also reported there were some regions that were not active and requested anyone from those regions contact her.

Retiree Recognitions

Past President Warnock reported there have been a number Recorder/Clerks who have retired this past year. Those retiring are:

- Kate Black, Town of Alta
- Donna Weaver, Orem City
- Marsha Morrow, Centerville
- Kathy Gudmunson, Deweyville
- Carol Herman, West Jordan
- Leon Cotter, Howell Town
- Emily Curtis, Monroe

Update/Locations for Future Annual Conferences

Board Member Kellogg reported the next UMCA Conference will be held in St. George and the 2020 conference will be held in conjunction with the Region VIII Conference. It will be held in Park City.


Next Business Meeting

President Harris reported the next Business Meeting will be held at the March Institute and Academy in Cedar City.

Adjourn

At approximately 4:15 pm Pam Spencer, Vineyard moved to adjourn. Rochelle Connor, Draper City, Seconded the motion. The vote was unanimous.

Approved on March 14, 2019.



Teresa Harris, President



Susan B. Farnsworth, Secretary

UMCA BUDGET		Approved 2015/2016 Board Meeting 6/29/2015	YTD 2015-2016 6/1/2016 Board Meeting	Approved 2016/2017 UMCA Budget	YTD 2016/2017 6/26/2017 Bd Meeting	Approved 2017/2018 6/26/2017 Bd Meeting	YTD 2017/2018 3/29/2018 Bd Meeting
REVENUES							
Membership Dues		\$ 21,000.00	\$ 22,795.00	\$ 22,000.00	\$ 19,925.22	\$ 20,000.00	\$ 20,050.00
Miscellaneous Income		\$ -					\$ 100.98
Scholarship Donations		\$ 400.00	\$ 25.00	\$ 400.00	\$ 100.00	\$ 100.00	\$ 100.00
Silent Auction Proceeds		\$ 1,500.00	\$ 1,422.00	\$ 1,500.00	\$ 2,063.00	\$ 1,500.00	\$ 1,915.00
Interest Earnings		\$ 300.00		\$ 300.00		\$ 325.00	
Annual Conference Registrations		\$ 20,000.00	\$ 23,546.00	\$ 22,000.00	\$ 22,364.00	\$ 21,000.00	\$ 23,425.00
Vendors/ 2015 Annual Conference		\$ 9,000.00	\$ 11,255.00				
Vendors/ 2016 Annual Conference			\$ 4,200.00	\$ 7,000.00	\$ 9,180.00		
Vendors/ 2017 IA					\$ 3,600.00		\$ 10,650.00
Vendors / 2017 Annual Conference/prepaid							\$ 2,400.00
Vendors/ 2018 IA							\$ 58,640.98
	TOTAL REVENUES	\$ 52,200.00	\$ 63,243.00	\$ 53,200.00	\$ 57,232.22	\$ 54,425.00	\$ 1,350.00
EXPENDITURES							
Audit (Compiled Statement of Financial Position)		\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,350.00
Financial Service Charges/Bank Fees		\$ 25.00	\$ 54.49	\$ 60.00			
Paypal processing fees					\$ 275.22	\$ 300.00	
Flowers, Gifts for Membership		\$ 1,000.00	\$ 428.30	\$ 800.00	\$ 178.99	\$ 500.00	\$ 354.92
Conference Pins (Annual)/UMCA State Pins		\$ 800.00	\$ 975.00	\$ 975.00	\$ 975.00	\$ 975.00	\$ 570.00
CMC/MMC Presentations		\$ 1,000.00	\$ 1,177.71	\$ 1,500.00	\$ 580.53	\$ 900.00	\$ 191.95
Institute/Academy Director Travel Expenses		\$ 1,000.00		\$ 1,000.00			
Institute/Academy Expenses/Speakers etc.		\$ 4,000.00	\$ 2,950.63	\$ 4,000.00	\$ 3,924.25	\$ 4,000.00	\$ 1,586.82
Roving Training Expenses		\$ 850.00	\$ -	\$ 850.00	\$ 18.94	\$ 500.00	\$ 18.94
Committee Expenses		\$ 300.00	\$ -	\$ 300.00		\$ 300.00	
Office Supplies		\$ 800.00	\$ 239.44	\$ 750.00	\$ 48.06	\$ 500.00	\$ -
Annual Conference Expenses - 2015		\$ 35,000.00	\$ 40,375.31				
Annual Conference Expenses - 2016					\$ 32,534.22		
Annual Conference Expenses - 2017						\$ 40,000.00	\$ 35,184.98
Annual Conference Expenses - 2018				\$ 37,000.00			\$ 1,713.10
Board Expenses		\$ 4,000.00	\$ 4,183.87	\$ 4,000.00	\$ 3,020.63	\$ 4,000.00	\$ 3,906.54
Board Expenses for IIMC & Region 8 Attendees		\$ 8,000.00	\$ 8,437.10	\$ 8,000.00	\$ 6,527.67	\$ 8,000.00	\$ 3,610.00
Scholarships Awarded - for UMCA to attend Conf/I & A		\$ 12,300.00	\$ 4,223.06	\$ 12,300.00	\$ 9,112.71	\$ 12,000.00	\$ 4,899.79
Scholarships Awarded - for UMCA membership		\$ 500.00	\$ -	\$ 500.00			
Web Design & Work		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,129.00
	TOTAL EXPENDITURES	\$ 71,875.00	\$ 65,344.91	\$ 74,335.00	\$ 59,496.22	\$ 74,275.00	\$ 54,516.04
Checking			\$ 2,659.62		\$ 9,394.67		\$ 8,086.86
Business Market Rate Savings			\$ 10,020.98		\$ 4,512.47		\$ 7,514.54
Business High Yield Rate Savings			\$ 113,202.19		\$ 109,281.36		\$ 109,330.41
Paypal Account			\$ 465.00		\$ 821.68		\$ 2,071.68
Total Assets			\$ 126,347.79		\$ 124,010.18		\$ 127,003.49