

~ AGENDA ~
UMCA BUSINESS MEETING
Thursday, March 29, 2018 – 12:30 p.m.
Institute and Academy
1355 West 3100 South, West Valley, UT



1. Welcome – ***Teresa Harris, President***
 - Recognize all new UMCA Members and first attendees to I&A –
 - Introduction of Theme
 - Introduction of Board and Assignments
2. Approval of Minutes from Annual Conference, September 27, 2017– ***Teresa Harris, President and Susan Farnsworth, Secretary***
3. Financial Report – ***Kate Black, Treasurer***
4. Committee Updates – ***Annette Spendlove, Vice President***
5. Education Report
 - a. Roving Training Classes (topics, locations, etc.) – ***Kim Read, Training Director***
 - b. Update on UMCA Education Committee - ***Colleen Mulvey, Education Director***
 - c. Explanation of how CMC/MMC points are earned – ***Colleen Mulvey and Susan Farnsworth***
6. Membership Report – ***Christina Fernandez, Membership Director***
 - a. UMCA/IIMC Membership Report
 - b. CMC/MMC Certification Report and Recognition
7. Update/Locations for Future Annual Conferences – ***Michelle Kellogg, Facilities Director***
8. Communications Report – ***Janell Braithwaite, Communications Director***
9. Consideration of a proposed resolution approving amendments to the Utah Municipal Clerks Association Bylaws (Board Position Descriptions) – **Resolution 18-01 – *Teresa Harris***
10. President’s Remarks – ***Teresa Harris***
11. Other Items of Consideration – ***Teresa Harris***
1. Adjourn