



**UTAH MUNICIPAL CLERKS ASSOCIATION**  
**SPONSOR REGISTRATION FORM**  
Institute & Academy – April 3-5, 2024  
Southern Utah University, Cedar City, Utah

Please complete and return this form, along with the indicated sponsorship level amount to me at your earliest convenience. Additional conference materials will be forwarded to you once payment is received.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Contact Email Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Representative Attending Conference & Email

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
Representative Attending Conference & Email

**Sponsorship Level (see attached details)**

- ☐ Platinum Level Sponsor **\$3,000** (meals included for 3 representatives)
- ☐ Gold Level Sponsor **\$2,000** (meals included for 2 representatives)
- ☐ Silver Level Sponsor **\$900** (meals included for 1 representative)

**Meals (Additional)**

**Number of Tickets**

- Lunch (served Wednesday and Thursday)
- Brunch (Friday mid-morning)

\$15.00 per meal/person \_\_\_\_\_  
\$15.00 per meal/person \_\_\_\_\_

If you have any questions, please do not hesitate to contact me at 801-568-7118, or [wdowns@sandy.utah.gov](mailto:wdowns@sandy.utah.gov). The Utah Municipal Clerks Association appreciates your support.

**Please remit to:**

Wendy Downs, MMC  
Sandy City Recorder  
10000 S. Centennial Parkway  
Ste 311  
Sandy, Utah 84070

**Please make checks payable to:**  
***Utah Municipal Clerks Association***

Online payment is now available through our website. <https://www.umca.org/membership-information/page/payments> Click on the “pay now” button under “Vendor Fees” and follow the instructions. If you are a bronze level sponsor please remember to pay for any meals you wish us to provide.



**Utah Municipal Clerks Association**  
**2024 Institute & Academy**  
**Sponsorship Opportunities**  
**Southern Utah University, Cedar City, Utah**  
**April 3-5, 2024**

<b>Sponsorship Levels</b>	<b>Description</b>	<b>Investment</b>
<b><u>Platinum Level</u></b>		<b>3,000.00</b>
Presentation	3 minutes at beginning of Business Meeting	
Special Events	2 Night Activities (Wednesday & Thursday)*	
Banner/Sign	Registration area (provided by sponsor)	
Sponsor Logo	Logo on daily conference agendas (at each table)	
Conference Swag Bag	Brochure, flyer, Swag, etc. (provided by sponsor)	
Sponsor Logo Sign	Sign in exhibit area and main meeting room (combined sign)	
Sponsor Flyer	Full-page ad (electronic version included in online conference materials)	
Exhibit Space	In main meeting room (1 table and 2 chairs)	
Registration	Up to three complimentary registrations (meals & Swag included)	
List	Registered attendees	
Vendor Bingo	Bingo Cards with logos to promote visting vendors	
<b><u>Gold Level</u></b>		<b>\$2,000.00</b>
Presentation	2 minutes at beginning of conference	
Special Event	One night activity - choose between Wednesday or Thursday *	
Sponsor Logo	Logo on daily conference agendas (at each table)	
Conference Swag Bag	Brochure, flyer, Swag, etc. (provided by sponsor)	
Sponsor Logo Sign	Sign in exhibit area and main meeting room (combined sign)	
Sponsor Flyer	Full-page ad (electronic version included in online conference materials)	
Exhibit Space	In main meeting room (1 table and 2 chairs)	
Registration	Up to two complimentary registrations (meals included)	
List	Registered attendees	
Vendor Bingo	Bingo Cards with logos to promote visting vendors	
<b><u>Silver Level</u></b>		<b>\$900.00</b>
Conference Swag Bag	Brochure, flyer, Swag, etc. (provided by sponsor)	
Sponsor Logo Sign	Break area (combined sign)	
Sponsor Flyer	half-page ad (electronic version included in online conference materials)	
Exhibit Space	In main meeting room (1 table and 2 chairs)	
Registration	one complimentary registration (meals included)	
List	Registered attendees	
Vendor Bingo	Bingo Cards with logos to promote visting vendors	
Night Activities	One night activity - choose between Wednesday or Thursday *	

\* Two night activities will be held, one Wednesday night, and one Thursday night. One of the activities will be a networking event, the other will be a participation and network event.