

**INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
ANNUAL CONFERENCE AT
SALT LAKE CITY - 1992**



Hey, you guys shop at the
same department store?





Cluster of Clerks, ready
for prayer



Utah Clerks enjoying the
Luau at Salt Palace

West Point recorder has a record 38 years of service to her credit

Moss has seen community grow from unincorporated area to 3rd-class city.

By Lynn Arave
Asst. News staff writer

WEST POINT — Diane R. Moss probably the grand dame of city recorders in the area, having served for more than 38 years in Davis County's westernmost community.

"I don't know of any that have served longer," Moss said. Her job title was town clerk when she started with West Point back in its unincorporated days in 1954.

Moss served 16 years under Lawrence Holt, town president, and then 20 years under Mayor Roy Blake. She has spent the past 1/2 years working with the current mayor, Howard Stoddard. Her early four decades of city service offers an interesting perspective on West Point's progress.

At first, Moss said, she worked out of her home when the city did not have all the services it now offers, like sewer lines, garbage hauling and building permits.

A small city hall (now the annex building) was constructed in 1957 and used until 1983. Then, the historic Thurgood home, built in 1915 and only a few hundred feet from the former city hall on 300 North, was converted to house the new city offices.

Moss said West Point had only 70 water connections back in 1954. Today, it has 900 connections and a population of 4,500. West Point became a third-class city in 1970.)

She expects the city, a bedroom community with no current business tax base, to continue to grow as farmland disappears and more

subdivisions come in.

She said the city's largest subdivision to date is Edgehill, now in phase eight, with about 100 homes. Moss believes most newcomers to the city are from Clearfield, Ogden or Layton.

"I enjoy meeting new residents," she said. "Most people here enjoy the friendly atmosphere . . . People on the whole are really good to work with. They're real caring."

Moss has also noticed a change in the length of government meetings from her early career.

"They've gotten a lot longer," she said.

City meetings used to be held only once a month and the minutes she recorded then amounted to half a page. Today, she said, council meetings are held twice a month and each meeting — much longer than in the old days — produces four to five pages of minutes.

"It's not like it used to be, we'd be lost without a computer," she said.

Her job became a full-time position in 1976 and her duties have expanded in recent years. Now she's also city treasurer and takes minutes for the city planning commission.

"I do extra things around the office, but all the staff does that," she said.

There's no doubt about Moss' dedication to her job. She rarely misses a council meeting, and she even schedules her vacations around the meetings.

"My husband's sometimes upset because I'm so dedicated," she said.

Moss did admit she has missed several council meetings in recent years because of recorders conferences and once because of a trip to



City Recorder Diane R. Moss has served with one town president and two mayors since 1954. Back then her title was town clerk.

Hawaii.

"It's been a worthwhile part of my life, not a burden," Moss said of her job. She frequently logs more than 40 hours a week at work.

"I've enjoyed working with mayors and councils, growing close to their families."

She's also grateful for all the dedication and service the City Council members provide.

How long will she keep working? "I'm not ready to retire yet," she said, explaining she has at least six or seven more years ahead of her as city recorder.

A recent highlight in Moss' career came in September when she was named as West Point's Citizen

of the Month.

"It was quite an honor," she said.

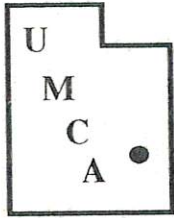
Another highlight for her was spending 10 years as a Red Cross swimming instructor for the city. She said she loves to swim and it was a real thrill to teach children how to swim.

Moss was born in Preston, Idaho, and raised in Ogden. She moved to West Point, her husband's hometown, in 1953. Orre and Diane Moss have three sons: Mark, Lance and Clark; and one daughter, Amber.

When she isn't hard at work as city recorder, Diane Moss enjoys her nine grandchildren, sewing, quilting, music and genealogy.

RECORDER'S

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Utah Municipal Clerks
Association

Spring Conference
Moab, Utah
April 21-23, 1993

Beautiful Moab - Great Friends

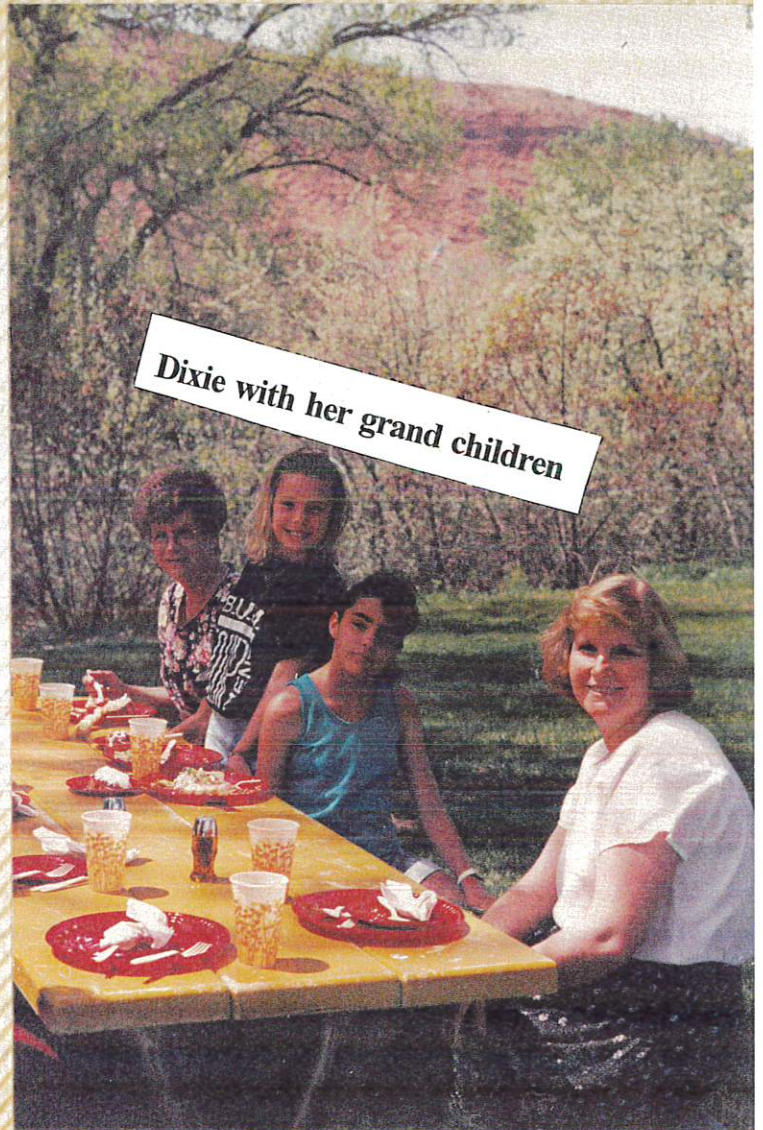


Marsha

Marilyn

Judy

Jeanette



Dixie with her grand children



Moab provided a nice facility to meet in.





The Silent Auction is a most popular and worthwhile event at the conferences

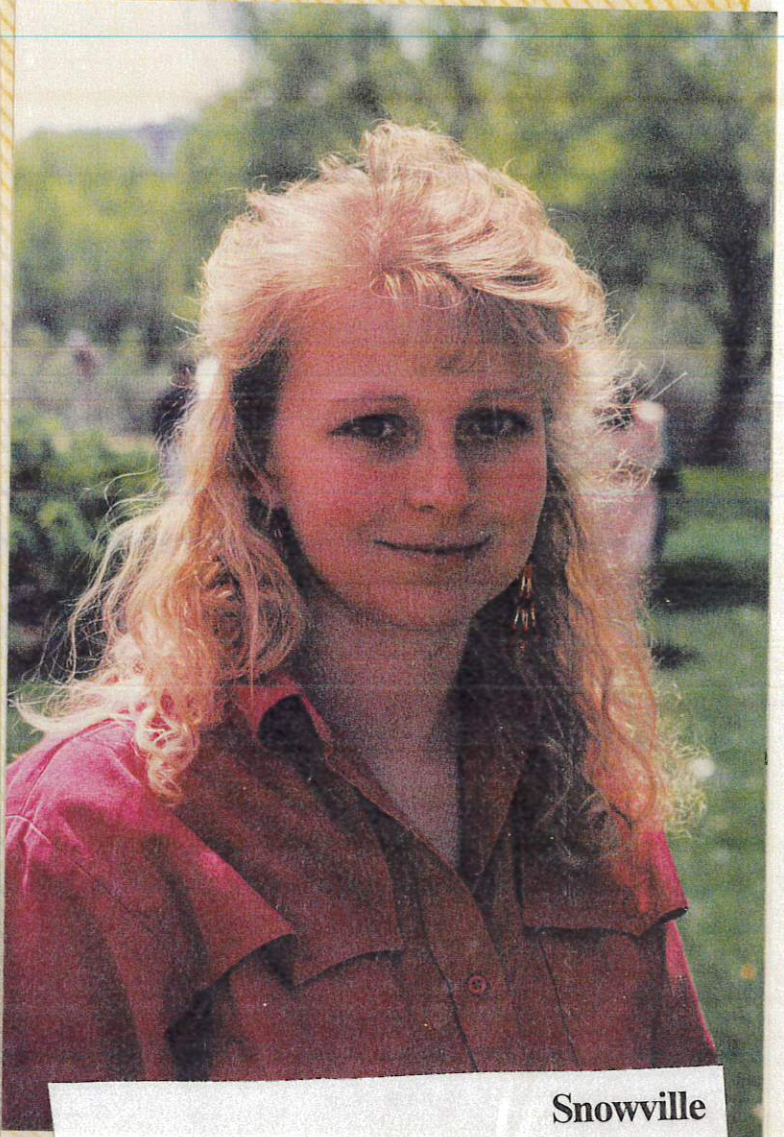


Mark Bedel, Institute Director

Castledale

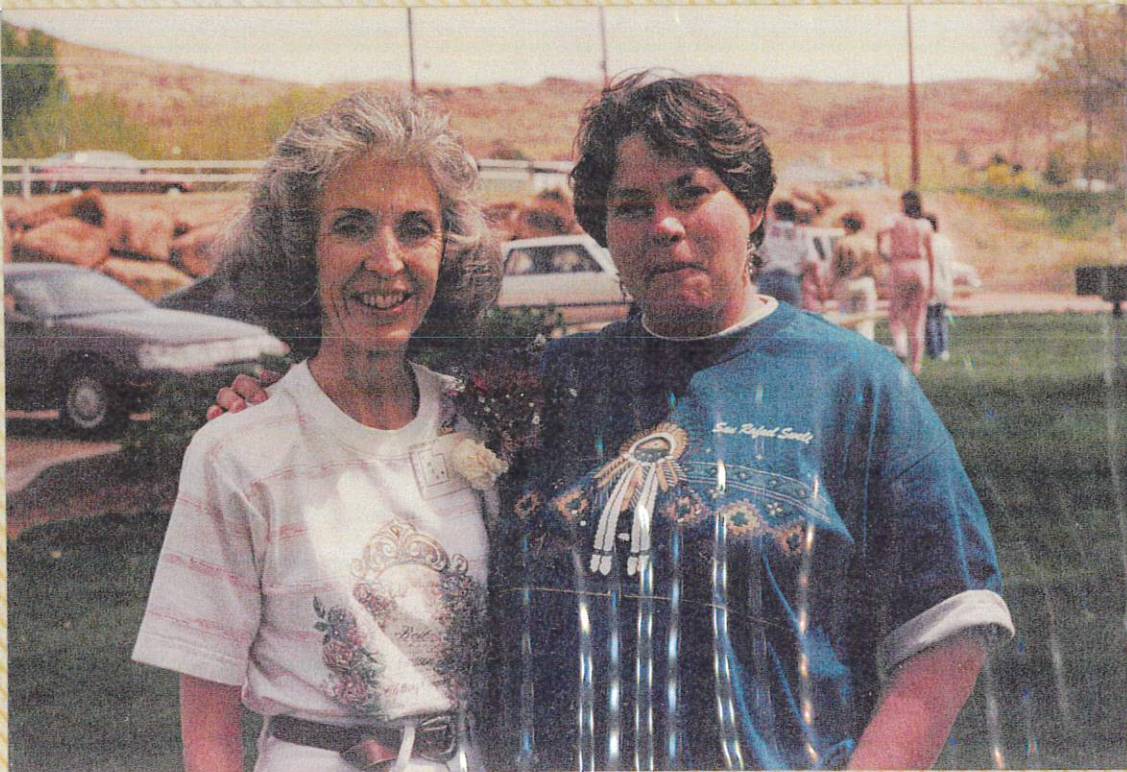


Jayne Stones, Paragonah



Snowville

New Friends and Old Friends

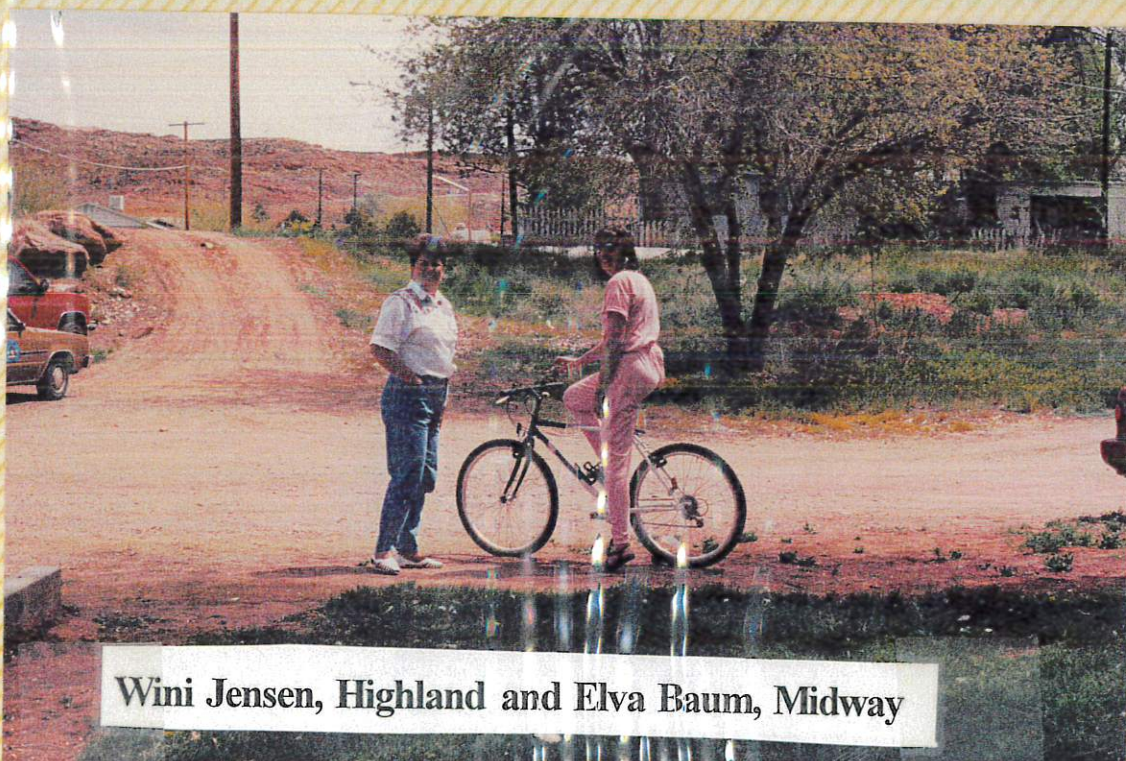




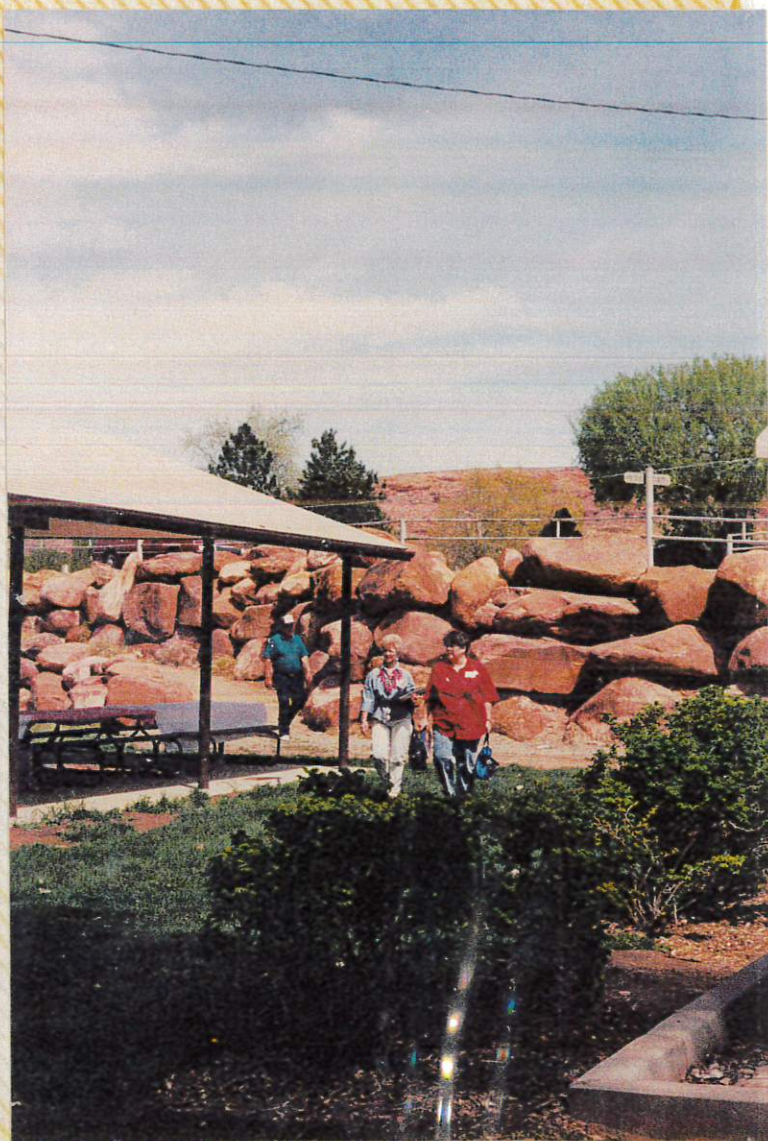
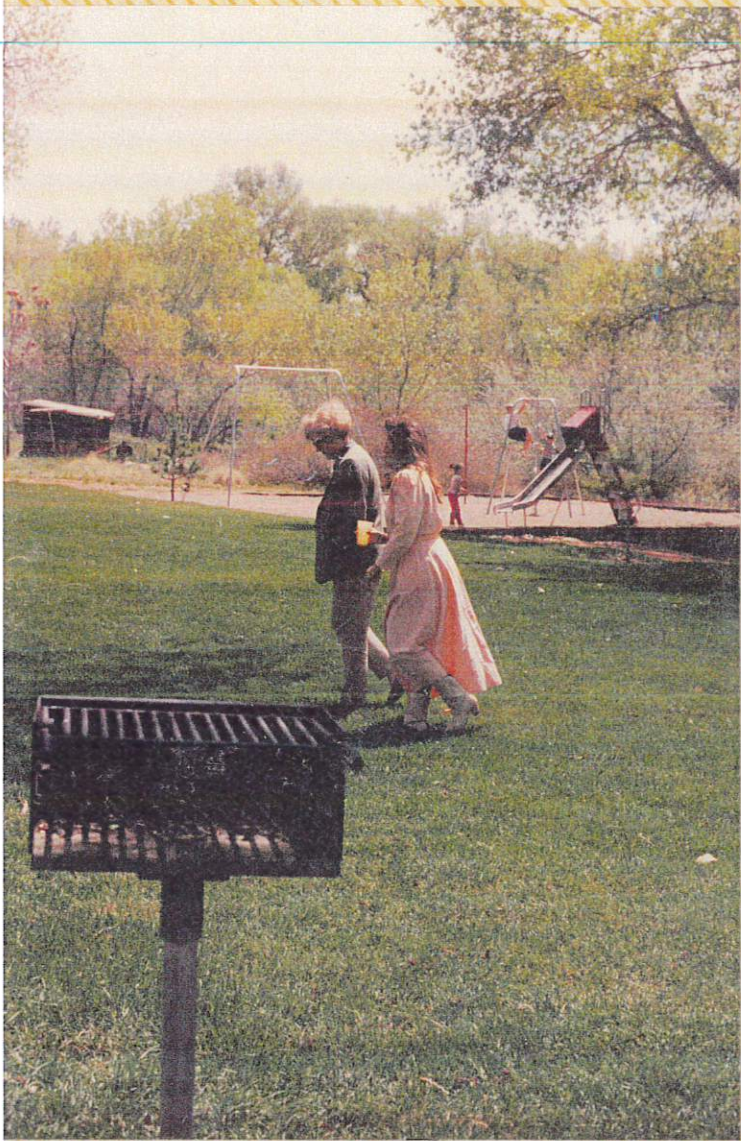
Richard Colburn, Am. Fork



Geraldine Morrell, Kannaraville



Wini Jensen, Highland and Elva Baum, Midway



A few Clerks enjoying a picnic on a beautiful day in Moab - 1993



UMCA

UTAH MUNICIPAL CLERKS ASSOCIATION

April 19, 1993

Melody Downey, City Recorder
City of Orem
56 North State Street
Orem, Ut. 84057

Dear Melody:

As Officers of UMCA and on behalf of all the membership we wish to extend our congratulations on your being selected as "Recorder of the Year".

Last Fall, when we put out feelers for this recognition, an Elected Official from the City of Orem approached us and asked us to consider you for this honor. We were very pleased and couldn't think of anyone we would rather see receive this recognition. You are very deserving!

We also want to take this opportunity to thank you for all that you have done for the State UMCA organization. You have always been willing to share your knowledge and talents with us. Thank you for helping us understand the GRAMA law, sharing with us your filing system, your knowledge of record retention and election laws. Your interests in legislative matters and the election laws have made us feel that you have been looking out for our best interests too; you gladly pass on the information you glean.


We admire you and feel a great respect for what you do for your profession.

Sincerely,



UTAH MUNICIPAL CLERKS ASSOCIATION



Cleo Christensen, President

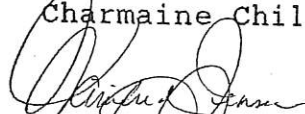

Gloria Berrett, Vice President


Diane Taylor, Secretary

Directors:

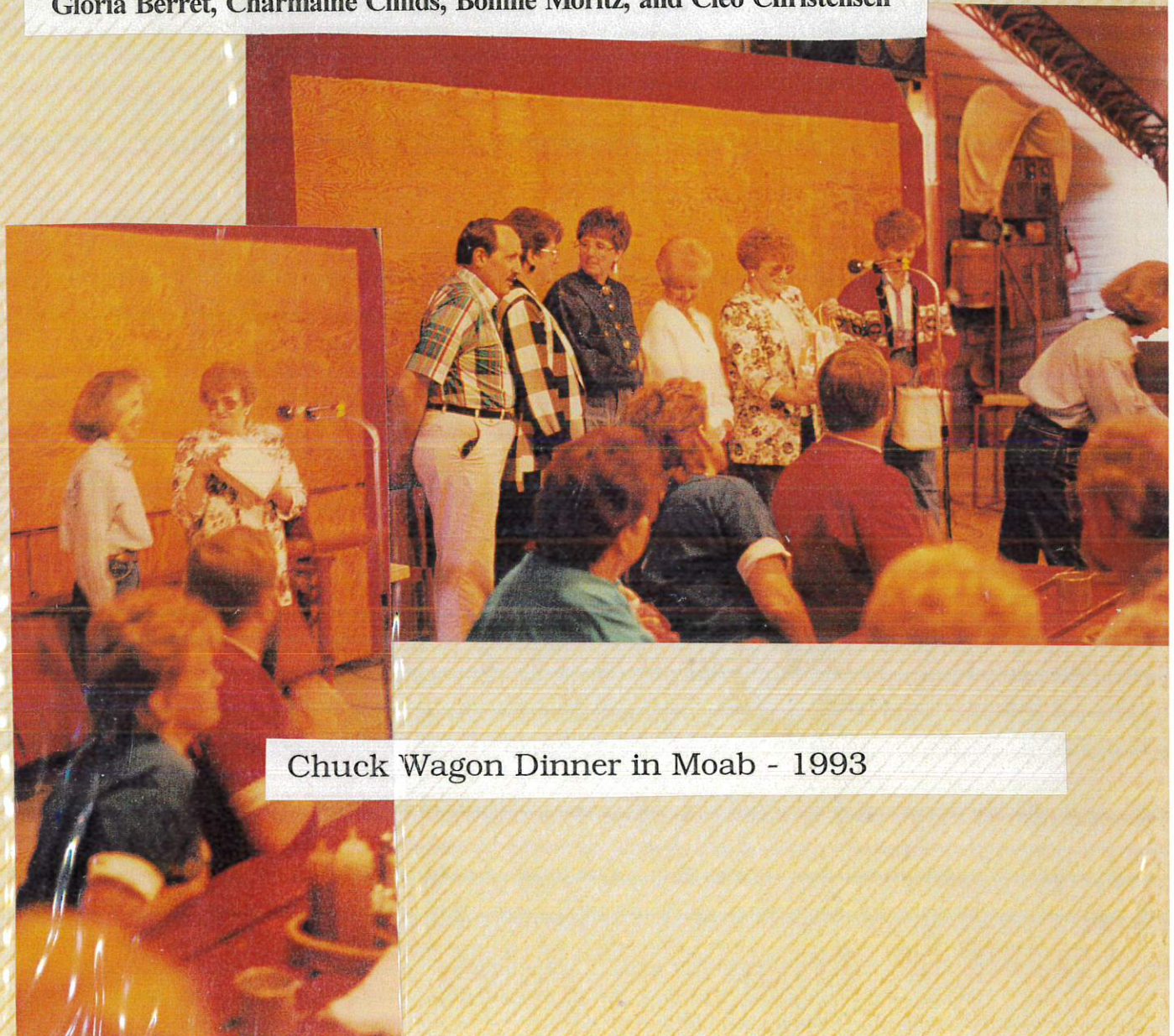

Richard Waite, Bonnie Moritz,
Charmaine Childs


Winifred Jensen, Treasurer





1993 Board Members:
Dick Waite, Diane Taylor, Marilyn Holje, Wini Jensen,
Gloria Berret, Charmaine Childs, Bonnie Moritz, and Cleo Christensen



Chuck Wagon Dinner in Moab - 1993



Certified Municipal Clerks - Congratulations!



Advanced Academy Education - Congratulations!



Muriel Rickard, IIMC Vice President poses with a few of her friends from UTAH!!



HOW

TIME

FLIES



YOU ARE INVITED TO ATTEND
AN OPEN HOUSE

IN HONOR OF
P. HAMPTON MCARTHUR
RETIRING AFTER 29 YEARS OF SERVICE
AS FINANCE DIRECTOR/CITY RECORDER

OPEN HOUSE WILL BE HELD AT PRICE CITY OFFICE
185 EAST MAIN STREET, ROOM 207

FRIDAY, JULY 30, 1993
1:00 P.M. - 4:00 P.M.



Hampton McArthur and wife at retirement party

"Friends are gifts we give ourselves"



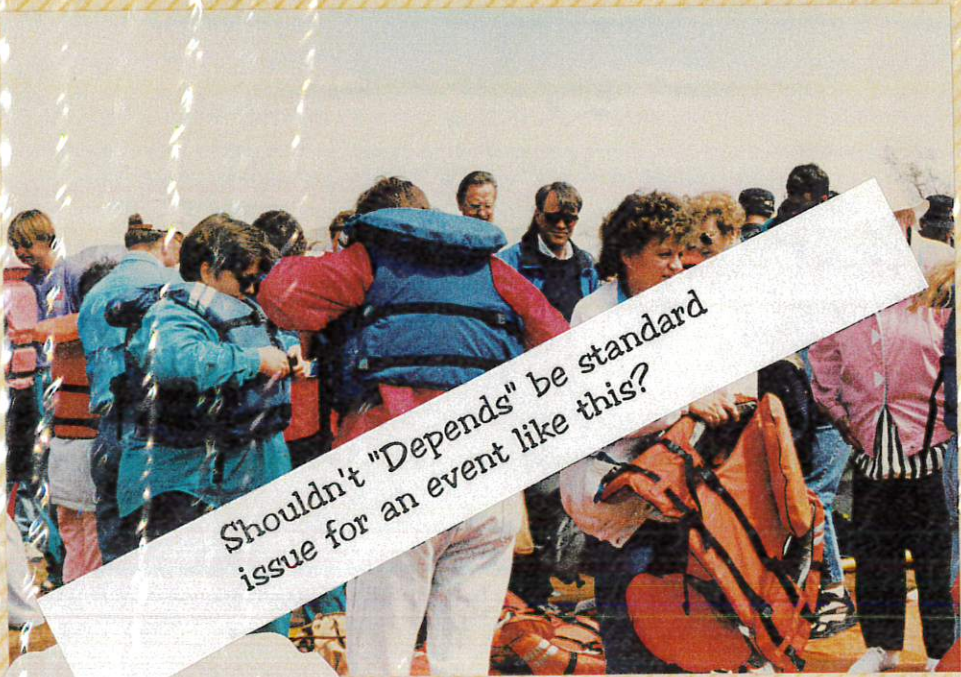
Hampton, Price and Arden, Bountiful



Virginia, Delta;
Gloria, Ogden;
Christine, Midvale and
Gayle, Enterprise



Charmaine, Pleasant Grove and Bonnie, Cedar City
Roomies in Kentucky



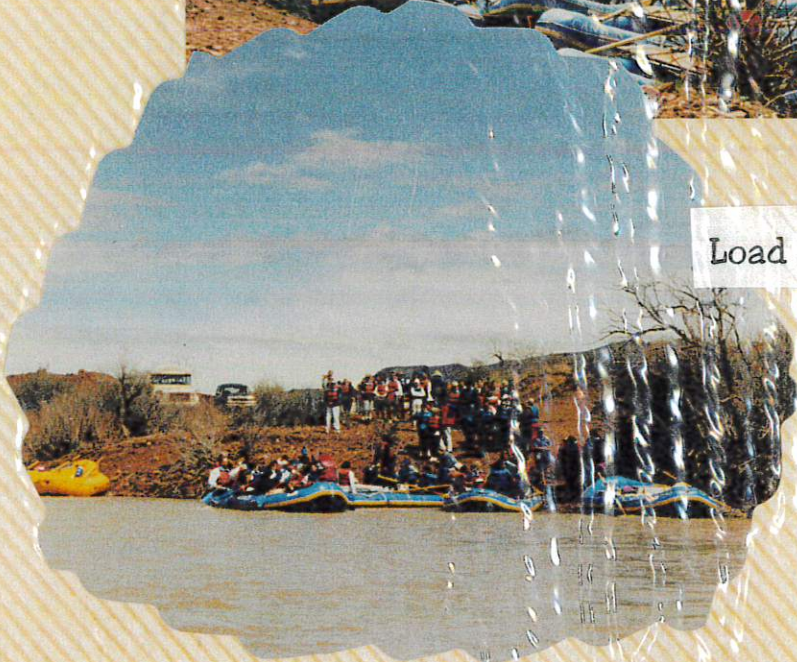
Virginia- up close and personal

Enjoyed by both the Young and the Old

All dressed up and no place to go



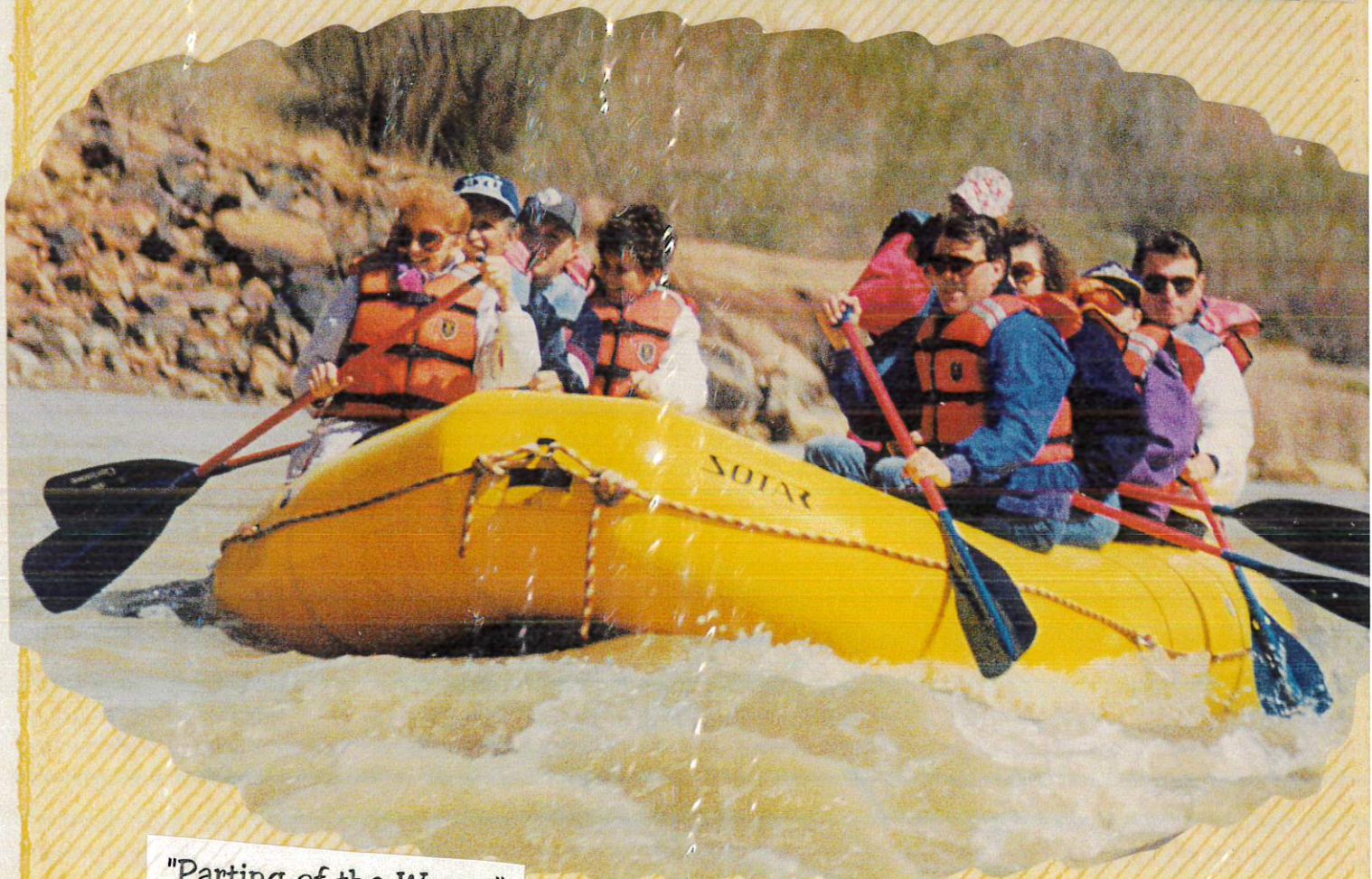
Load em up and move em out



We are the Clerks
We are the Clerks
The Mighty, Mighty Clerks
The Mighty, Mighty Clerks



If I hear that song, just one
more time, I'm going to...



"Parting of the Waves"



Chow Time - Everyone's Favorite Time



Oh, no, not another lecture

You mean I may not end up with what I want?!?





Clearfield City

proud of our past.... keeping pace with the future

March 21, 1994

Ms. Gloria J. Berrett, CMC, President
Utah Municipal Clerks Association
c/o Ogden City Corporation
2484 Washington Blvd.
Ogden, Utah 84401

RE: Nomination for City Recorder of the Year

Dear Gloria;

I hereby nominate Arden Jensen, Bountiful City Recorder, as City Recorder of the Year.

I feel that he is very deserving of this honor because of the professional manner in which he discharges the duties of his office in his city and for the devoted service that he has rendered to the Association. In addition, his wisdom and advice to the Association is always well founded. He is supportive of whatever the board suggests and seems to always have the best interest of all concerned in his relationships. He is also a delightful and devoted friend to all of the clerks and endeavors to become acquainted with the new clerks as they join the Association. Additionally, as I have visited in his office, it is my observation that he is well respected and appreciated by those with whom he works. He is indeed a worthy candidate to receive our annual recognition.

Respectfully submitted,

Richard B. Waite, CMC, Vice President
Utah Municipal Clerks Association



John Devine - honorary member of UMCA





**UMCA 1995 SPRING CONFERENCE IN ST. GEORGE
"PROUD TO BE A MUNICIPAL CLERK
IN AMERICA"**



**Dick Waite, UMCA President and
Muriel Rickard, IIMC President**



Hula la la...
Clerks enjoying luau
in St. George.



**IIMC ANNUAL CONVENTION IN LOUISVILLE KENTUCKY
MAY 1995**

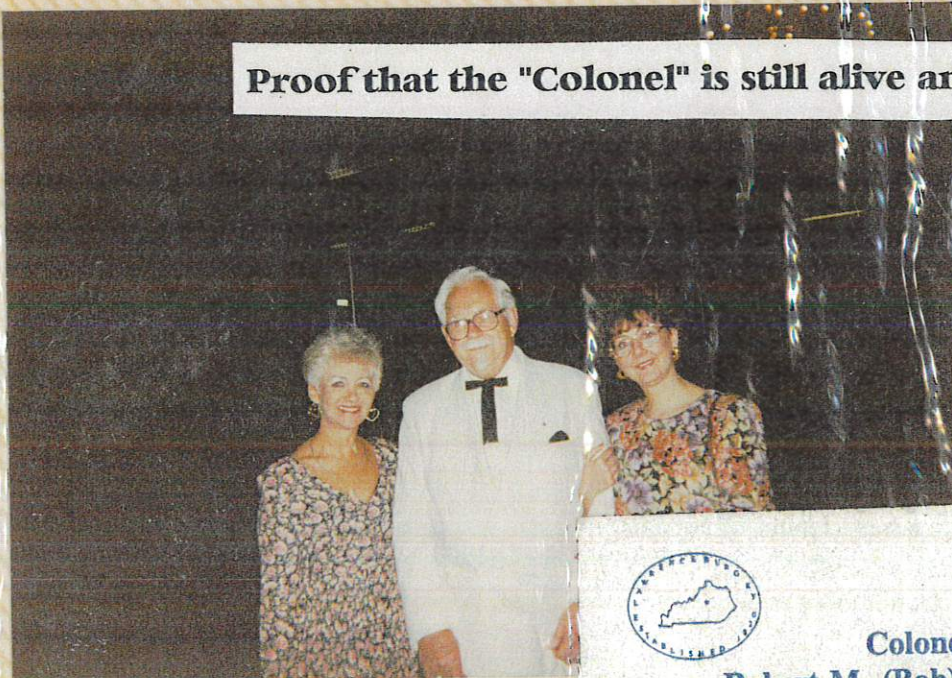


Bonnie Moritz, presenting the Utah flag at the Opening Ceremony



**A few of the Utah delegation at the closing banquet
Dick, Charmaine, Bonnie, Gloria, Melody, Arden and Gayle**

Proof that the "Colonel" is still alive and well in Kentucky.

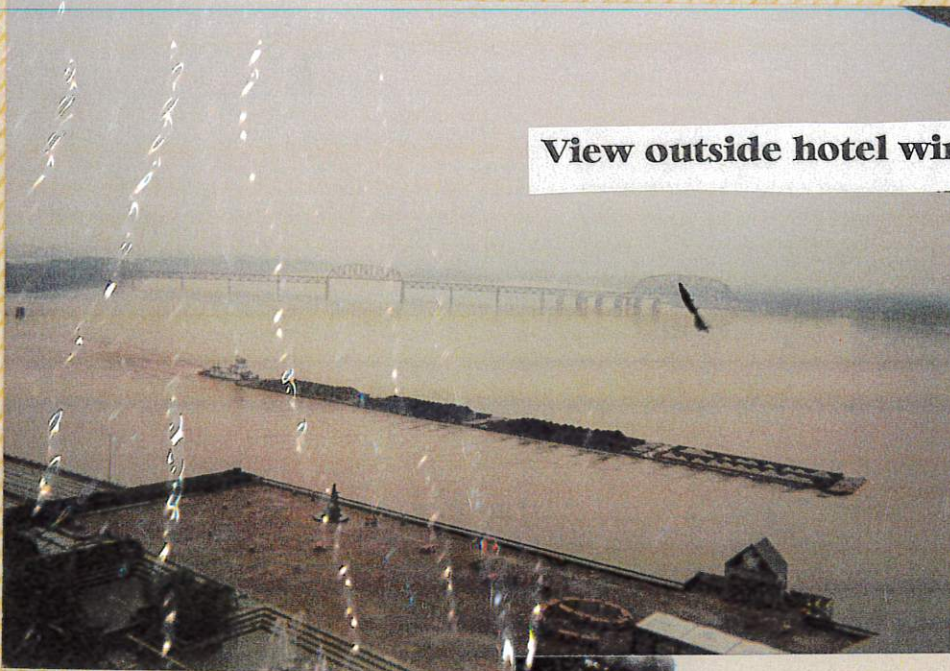


**Colonel
Robert M. (Bob) Thompson
Mayor
City of Lawrenceburg**

P.O. Box 347
Lawrenceburg, KY 40342

Bus: 502/839-5372
Fax: 502/839-5106

View outside hotel window in Louisville



**The homestead that inspired the song:
"My Old Kentucky Home"**



**The humble beginnings of
Abe Lincoln's mom and dad**



**1995 FALL CONFERENCE AT THE HILTON
IN SALT LAKE CITY**



**Board members meet to discuss holding the
Institute at Weber State University**

Dinner with a Cowboy Poet



Someone said there was a ghost in the old Hotel Utah



Bonnie takes over as UMCA President





Friday, April 28, 1995

Centerville Recorder Holje receives prestigious award

By LYNN AVERETT
Contributing Writer

CENTERVILLE — Centerville's City Recorder, Marilyn Holje, recently received the Certified Municipal Clerk (CMC) Award.

This prestigious award is given by the International Institute of Municipal Clerks and recognizes outstanding service and the accumulation of hundreds of hours of training and demonstration of skills and abilities related to the profession of municipal clerks.

Approximately 18 percent of city recorders/clerks in Utah have earned the CMC.

"Marilyn has worked hard in becoming certified. This award

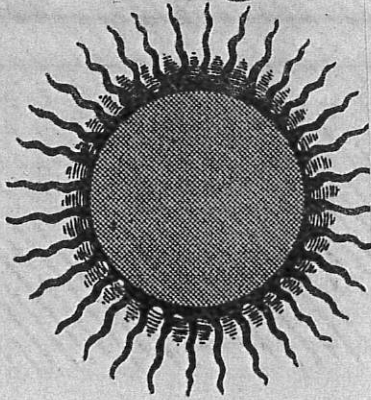
requires education, attendance at different functions and all together learning what it is to be a city recorder or city clerk. We believe that city clerks are really one of the backbones of city governments," said Richard Waite, President of the Utah Municipal Clerks Association.

Marilyn has served as Centerville's City Recorder since November 1989. She earned the CMC mostly on her own time.

"Marilyn's an outstanding employee and has demonstrated exceptional skills and abilities in the area of records management, office organization and in assisting the mayor, city manager and city council with administrative affairs of the city," said City Manager David Hales.



MARILYN HOLJE



Salina Sun

Volume 74 Number 48

Salina, Utah 84654 Wednesday, December 6 1995

Aurora clerk honored by state association

Kent V. Freeman was presented his Certified Municipal Clerk award by the past president of the Utah Municipal Clerk's Association, Emily Curtis of Monroe, Monday, November 27.

"This certification award is an acknowledgement of the commitment and dedication Kent has to his job as Aurora City Recorder," stated Curtis.

Kent has served as the Aurora City Recorder since October, 1980. He has the unique distinction of also being Vice President, Customer Service, for Bank One, of Richfield. Working at two jobs shows Kent's commitment and dedication to public service.

He has worked hard to complete the requirements for certification which are: at least three years membership in the International Institute of Municipal Clerk's Assn., 100 hours of institute sponsored training provided by the University of Utah. Administrative experience and service re-

quirements that are established by the IIMC certification board.

The municipal clerk, along with the tax collector, is the oldest of public servants. No other office in municipal service has so many contracts. All government departments call upon the Recorder, almost daily, for some service or information. Many times the public does not realize how many loose ends of city administration this office pulls together.

"Kent is a conscientious, dedicated city recorder, and works hard to keep pace with the changing local government scene," says Curtis. "We appreciate his involvement with new clerks and recorders," continues Curtis as she presented him a plaque.

Curtis, Valerie Topham, Parowan, and Jeane Wood, Elsinore, who were also in attendance gave a special thanks to the Mayor and council of Aurora City for their support as Kent has worked hard to achieve this prestigious award.



Aurora City Clerk Kent V. Freeman is honored with a plaque during a recent city council meeting.