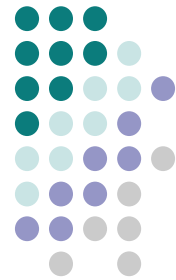


Utah Municipal Clerks Association



President's Message

When I was asked if I would accept a part-time job as a Town Clerk to take minutes at Town meetings, I never dreamed it would evolve into what I do now. As you know, it is not just taking minutes. I was mentored by a group called the UMCA, who had answers to my questions. The UMCA showed me where to get training and helped me get the skills and knowledge I needed to succeed as a Clerk and City Recorder.

It may be by chance that we are City Recorders and Town Clerks, but because we love what we do, and because of our willingness to be the professionals that our communities need, we continue in this position.

My goal this year as President is to help the membership of our association get the tools they need to progress in their profession. Progress means to grow, develop and advance. Progress is constant and requires change, challenges and involves risk. It strengthens our character and increases our intelligence.

Vision

The Utah Municipal Clerks Association is a professional organization of confident and proficient members which:

- Offers opportunities for education, involvement, personal growth and leadership
- Encourages new and innovative ideas
- Adheres to a high code of ethical standards and is dedicated to building trust in Municipal Government

"We need to be very careful not to confuse motion and progress. A rocking horse keeps moving but never makes any progress."

- Alfred A. Montapert

We need to let go of our rockers so we are free to progress.

Sincerely,

S. Annette Spendlove, MMC
UMCA President



Mission

The mission of the Association is:

- To provide educational and networking support for Municipal Clerks, Recorders and Deputies
- To promote positive professional interaction with elected officials, staff and the general public
- To enhance the awareness and value of the Municipal Clerk/Recorder profession

Utah Municipal Clerks

January 2014



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Institute and Academy—U of U Sandy Campus

The 2014 Utah Municipal Clerk's Institute and Academy is scheduled for March 10-14.

Registration is open now at <http://continue.utah.edu/proed/clerks>.



Cost is as follows:

\$350—Institute (March 10-14)

\$250—Academy (March 12-14)

\$90—MMC Professional Development Day (March 13)

Scholarships are once again available from the UMCA. For more information contact:

Kate Black, Town of Alta

(801) 363-5105 or kswb@townofalta.com

Rooms have been blocked for this event at the Country Inn and Suites located at 10499 South Jordan Gateway, South Jordan, UT. Reservations can be made at <http://www.countryinns.com/south-jordan-hotel-ut-84095/utjordan> or by calling the hotel directly at (801) 553-1151.

IIMC Annual Conference—Milwaukee, WI



The 2014 IIMC Annual Conference is coming up May 18-22, 2014 in Milwaukee, WI. To view the preliminary Program go to <http://www.iimc.com/DocumentCenter/View/2270>.

General Session titles include: Spaghetti Sauce is Hard to get off the Ceiling (and other lessons I learned from my mother); The Essence of Strategy: Getting to the Heart of Getting Things Done; No More Drama: How to Build High Engagement, High Morale and a Happier Workplace.

There are also a number of concurrent education sessions planned in records management, budget/finance, professional development, and information technology. Roundtable discussions will be centered around finance/budgeting, customer service, technology, parliamentary procedure, performance management, records management, and communication.

MARK YOUR CALENDAR!

UMCA Annual Conference—Logan, UT

The 2014 UMCA Annual Conference is scheduled for September 24-26, 2014.

We will meet up north this year at the beautiful Riverwoods Conference Center in Logan.

On The Move—Renon Savage, Cedar City Recorder

Renon Savage has spent a lifetime in public service. She began working for the Cedar City Office 26 years ago. She was hired as the Executive Secretary for the first full-time City Attorney, Alice Burns.

Renon has seen the City grow from about 12,000 to its present size of just over 27,000 residents. During that time Renon has seen the old Post Office transformed into the new City Office building. The City has built a beautiful Heritage Center/Festival Hall, which those who attended the last UMCA Conference, will remember for its beauty. Cedar also has a new airport terminal, a new aquatic center, and a new baseball complex.

Renon was instrumental in getting an electronic data management program for the City which has proven to be a priceless asset as Cedar City has expanded and grown. The data management program assists with document research and has facilitated public access, which can be so time-consuming.

BRAG

The BRAG Area Clerks & Recorders met on October 23, 2013. Jason Watterson from Utah Local Governments Trust was the guest speaker and gave a presentation on Risk Management.

Nominations were held for the 2014 year. The outgoing President is Carol Andreason and we give thanks for her leadership this past year.

The Current Presidency is as follows:

President

Kristi Hidalgo, Clarkston Town

1st Vice President

Shanna Johnson, Perry City

2nd Vice President

Sylvia Tibbetts, Logan City

Secretary

Linsey Nessen, Tremonton City

Past President

Carol Andreason, Bear River City

All of us wish all of you a Healthy and Happy New Year!

In spite of her taxing City and home responsibilities, Renon has additionally served with the South West Utah Regional Clerk's Association (SWRCA) for the past five years, first as Secretary and now as that board's Treasurer.

Wendy Bonzo, Cedar City's Treasurer has known Renon and worked with her for many years. She has seen her advancement to City Recorder and praised Renon for her friendly nature and ability to work with the public and the Council. Wendy felt that Renon's attention to detail, organizational skills and ability to prioritize were the keys to her success.

Renon has raised her family as she's served, and would love to see the children of Cedar City be able to find jobs there and be a part of the City's continued growth. The future is never certain, but Renon has certainly done her part to make that happen.

“Renon’s attention to detail, organizational skills and ability to prioritize were the keys to her success.”

**- Wendy Bonzo,
Cedar City
Treasurer**



CURA

Since the Conference, CURA Members have had the opportunity to meet and review best practices with regard to GRAMA requests. Colleen Mulvey, the group's expert on GRAMA, suggested making GRAMA request forms and information on how to obtain public records easy for residents to find. She explained by doing that you can help decrease the number of requests received as well as hours spent filling the requests. A perfect place for this information is your city website.

On December 5th, the group met for the annual Christmas party. Instead of exchanging gifts, the members donated money for Angel Tree gifts.

Welcome was extended to Ms. Amanda Baker who has joined the group as the Payson City Deputy Recorder, as well as a thanks to all the members for their participation in the CURA group.



DMWRA

The Davis, Morgan, Weber Recorders Association had a great year. We met for some good food and networking. We heard some wonderful presentations and came away with new ideas and knowledge to help us grow in our jobs.

We are looking forward to 2014 and the joys and challenges it will bring.

We want to thank Past President Darinda Wardell, Uintah City Recorder, for her service over the past year. The 2014 DMWRA Board members are as follows:



Wishing you all the best in 2014!
From our group to yours.

Julia LaSeure—President
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julialaseure@ogdencity.com

Holly Gadd—Vice President
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hgadd@farmington.utah.gov

Lisa Titensor—Treasurer
Clinton City
ltitensor@clintoncity.com

Amy Rodriguez—Secretary
Washington Terrace City
amy@washingtonterracecity.org

SCURA

The SCURA Area Clerks and Recorders have not held another meeting since the last newsletter, but will meet on December 30th at the El Mexicano Restaurant in Salina. Elections will be held at that time for Vice President and Secretary.

Outgoing President, Leigh Ann Warnock, extends a huge thank you to Janell Braithwaite and Jan Anderson for their exceptional help this year.



SWRCA

SWRCA has seen two of our Clerks/Recorders receive their CMC; Julie Watson from Enoch and Anona Yardley from Beaver. We want to congratulate them on a job well done.

Our last meeting was our Christmas luncheon in St. George, a little warmer climate for those who wanted to finish up their Christmas shopping. Door prizes were given and lunch was on us as a form of appreciation for the hard work that our Recorders/Clerks do.

We also elected our Vice-Chair, Secretary and Treasurer for the next two years. We want to thank Nancy Leigh, Chair; Renon Savage, Treasurer; and Julie Watson, Secretary for their hard work over the past two years. We welcomed Danice Bulloch, Washington City Recorder, as SWRCA's new Chair for the upcoming year. We know Danice will do an excellent job in leading SWRCA.

We hope you all have a great Christmas and New Year!

2013-2014 UMCA Board of Directors

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Kate Black, Treasurer

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801-363-5105



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 Fax: 801-629-8154
 E-mail: julialaseure@ogdencity.com

EDUCATION AND
 NETWORKING FOR
 SUCCESS



Webster's College Dictionary defines *progress* as:

1. advancement toward a goal or to a further or higher stage.
2. the development of an individual or society in a direction considered superior to the previous level.
3. growth or development.

Random House Kernerman Webster's College Dictionary, © 2010
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Word Search

Z C M C V C G U C I N S T I T U T E
 J Z J B R Y F K L C O H G N I D P L
 U Z T O A X E N E S I S O E G H R O
 G B A A E T K Z R H Z L H P N T O D
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Academy
 Board of Directors
 Clerk
 CMC
 Education
 Elected Officials
 Happy New Year
 Institute
 Involvement
 Leadership
 MMC
 Networking
 Personal Growth
 Professionalism
 Progress
 Recorder
 UMCA