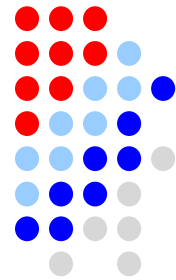


Utah Municipal Clerks Association



Utah Municipal Clerks



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President's Message

I wonder if it is purposeful or coincidental that political elections happen as nature moves into the dreary, cold months of winter. An election stands as a political catalyst ending one cycle and beginning another similar to how winter signals the end of fall and heralds the oncoming spring. "Whatever we may wish to think," says Bertrand Russell, "we are creatures of Earth; our life is part of the life of the Earth, and we draw our nourishment from it just as the plants and animals do." As a part of nature, therefore, humanity's physical and political existence is patterned thereafter. Like nature finds balance through seasonal change, our institutions find balance through electoral change.

Russell offers more along this line of reasoning: "The rhythm of Earth life is slow; autumn and winter are as essential to it as spring and summer, and rest is as essential as motion." It is reasonable to suppose, then, that elections are fundamental to balance the political body. The election process completes one era and opens another in order to address the challenges that coexistence brings to our communities.

For as stressful as elections can be, take solace in the fact that you are facilitating a natural cycle of community rooted in rhythms of change and balance. This process brings vitality to our political associations just as the seasons balance one another and revitalize life, as we know it.

For now, enjoy the wonderful sunshine and best of luck this election season.



Congratulations

To our newest CMCs and MMCs

Linsey Nessen, CMC
Tremonton City Deputy Recorder

Linsey was joined by Sylvia Tibbitts—Logan City Deputy Recorder, Colleen Mulvey—UMCA Facilities Director and Cedar Hills City Recorder, Shanna Johnson—Perry City Deputy Recorder and Scott Bennett—North Logan City Recorder as she received her Certified Municipal Clerk designation from the IIMC.



Leigh Ann Warnock, MMC
Ephraim City Recorder

UMCA President Finn Kofoed and UMCA Vice-President Thieda Wellman were on hand to congratulate Leigh Ann at an Ephraim City Council meeting for earning her Master Municipal Clerk designation.

Julia LaSeure, MMC
Ogden City Deputy Recorder/Records Specialist

Julia received her Master Municipal Clerk designation from the International Institute of Municipal Clerks. She requested that a formal presentation not be scheduled.





Jennifer Kennedy, CMC
Murray City Recorder

UMCA Vice-President Thieda Wellman and Murray City Recorder Molly Spira attended the Murray City Council meeting on May 5th to congratulate Jennifer on the achievement of her CMC Certification.



Amy Rodriguez, CMC
Washington Terrace City Recorder

Amy chose not to have a formal presentation at a Council meeting so Holly Gadd, DMWRA President, and the rest of the Association recognized her for receiving her Certified Municipal Clerk designation at the Regional meeting in May.



Janell Braithwaite, CMC
Gunnison City Recorder

UMCA Vice-President Thieda Wellman and UMCA Education Director Leigh Ann Warnock, were at the Gunnison City Council meeting on May 6th to acknowledge Janell for achieving her CMC designation.



Lisa Titensor, MMC
Clinton City Deputy Recorder

UMCA Vice-President Thieda Wellman attended the Clinton City Council meeting on May 26th to congratulate Lisa on earning her MMC designation from the International Institute of Municipal Clerks.

INTERNATIONAL INSTITUTE of MUNICIPAL CLERKS



Amy Rodriguez, CMC Washington Terrace City Recorder

This was my first year attending the IIMC Conference. I found it to be very well organized and a welcoming environment. For those planning on attending an upcoming IIMC conference, I would highly recommend downloading the application for your smartphone. It was easy to use and very convenient. I found it very interesting to hear stories from other Recorders and Clerks. We all go through the same challenges! The conference had a mix of motivational lectures as well as procedural trainings.

Kari Jimenez, MMC Ivins City Recorder/Paralegal

I have had the opportunity to attend four (4) IIMC Annual Conferences over the last 7 years. If I had the opportunity and ability to attend every year, I would. The education that is provided, experience obtained and the ability to network internationally, is amazing. Taking one week out of the busy municipal schedule is difficult but what is provided at the IIMC Annual Conference is worth it. I come back to the office fresh with ideas and information to share and excited to continue to work in a profession that can be challenging and difficult at times. The tools that are provided at the conference significantly assist me in this profession. I would encourage other Recorders/Clerks to look for the opportunity to attend and experience an IIMC Annual Conference.

Leigh Ann Warnock, MMC Ephraim City Recorder

I attended a class presented by Dr. Marche Fleming-Randall, Assistant Dean at Wichita State University, called "Oh No You Didn't!" about workplace bullying. She was flamboyant, loud, and extremely entertaining and motivating. This was not a class to be snoozed through. She defined "workplace bullying" as any repeated, intentional behavior directed at an employee that degrades, humiliates, embarrasses or disrespects. It can come from colleagues, supervisors, or management, and can be a real problem for workers at all levels. Although I don't have personal problems with bullying in my workplace, it was very enlightening to hear what she had to say, and we learned proper and effective ways to address workplace bullying behavior, including intervention and prevention in order to create a healthier, more productive environment. These are skills I can use both in and out of the workplace.



Dr. Fleming-Randall taught a second class called "Oops, I Did it Again." After her first class, we hurried to get seats at the second. Dr. Fleming-Randall spoke on recognizing issues and ethical dilemmas in the workplace that can range from the simple disagreement to complex issues that can affect the bottom line in a negative way. Through examples and role-play, we learned techniques for handling certain types of people, in different kinds of situations to help us correct them before the organization suffers.

The entire conference was great. I learned so much, and greatly appreciate the opportunity I had to attend.

Dr. Marche Fleming-Randall, Assistant Dean Wichita State University

UMCA Region Updates –

BRAG

The BRAG Area Clerks Association met on April 22, 2015 at the Elements Restaurant in Logan. We were treated to a presentation by D. Louise Brown, Director of Public Affairs for LDS Business College, on the topic of Public Relations. She was a breadth of information and was very inspiring. We also took the opportunity to network with each other and congratulated Linsey Nessen on achieving her CMC designation. We will meet again on July 15th for more learning and collaboration.

CURA

CURA would like to welcome Sara Hubbs as the new City Recorder for Payson, Sherrie Gordon as the new City Recorder for Price, Marla Fox as the new Deputy Recorder for Alpine and Melanie Hoover as the new Deputy Recorder for Elk Ridge. We are excited to work with and get to know them better.

What’s going on with CURA? Elections – enough said!

CURA meets the 2nd Thursday of the month at 10:30 a.m. For a meeting schedule contact Kathy at kkresser@pgcity.org or Jody at jody@highlandcity.org.

DMWRA

The Davis, Morgan, Weber Recorders Association met in May at Larry’s Spring Chicken Inn in Morgan. Julie Bloxham introduced Jason Waterson, Loss Prevention Manager for Utah Local Government Trust, who was the guest speaker. Mr. Waterson spoke on ways cities could prevent loss by minimizing liabilities. He addressed issues such as volunteers, rebound devices, and other potential liabilities. He shared many interesting stories concerning accidents and how they could have been prevented. It was very helpful information.

A few of us were able to attend the IIMC Conference in Hartford, Connecticut. The classes were fantastic and very helpful. We missed those of you who couldn’t make it and enjoyed catching up with everyone who was there!

GSLCRA

The GSLCRA regional group would like to congratulate Jennifer Kennedy, Murray City Recorder for receiving her CMC designation! At the last meeting, Salt Lake City Recorder Cindi Mansell provided an amazing training on Records Management. It’s always enjoyable learning and gaining valuable knowledge from other Recorders.

The next meeting is set for August at Draper City Hall.

SCURA

We met on April 13th in Manti. Lloyd Carr from Carr Printing came with an election update. We appreciate his time and effort. We have a new recorder, Michelle Chandler from Spring City. Our next meeting will be held July 7th in Richfield. Please mark your calendar. We want to give a shout out to Janelle Braithwaite, she received her CMC.

SWRCA

SWRCA held our quarterly meeting to review information we received in training on House Bill 362 Transportation Funding, Senate Bill 157 GRAMA, Legislative Changes, and Election Updates with the members.



Movers and Shakers —

Abbie Zampedri—Ogden City Deputy Recorder

Abbie Zampedri was born and raised in Ogden and graduated from Ben Lomond High School where she was on the drill and Performing Arts dance teams. She grew up with only one older sister but has a large extended family. Her three nephews, A.J., Anderson and Axton (see below) are very precious to her and she spends as much time with each of them as possible. Sleep-overs at Aunt Abbie's are a regular event. She also spends a lot of time at the family's cabin in Bear Lake.



She has worked as a licensed cosmetologist and currently teaches competition dance to young girls, ages 7-18, at a local studio. She only recently gave up the salon to focus on teaching dance and convincing her boyfriend that they need to get engaged and start a future.

Abbie began working for Ogden City in 2004. She started part time in the

Recorders Office and was hired on full time in 2007 as a Senior Office Assistant in the Fleet/Facilities office. She also spent three years in the Public Ways and Parks Division. Abbie enjoyed her time with the crews there but when a position opened in the Recorders Office she jumped on it. It has been like coming home because she works with some of the same great people she worked years ago.

Abbie is actively working toward her CMC and suffering through the online FEMA classes. In addition to DMWRA and the UMCA she is also a member of the Board for the Wasatch Chapter of the IAAP (International Association of Administrative Professionals). She plans to continue her education and work toward receiving her certifications. She is extremely grateful to work for such an amazing city as Ogden!

family

Donna Weaver—Orem City Recorder

Donna Weaver started her career in municipal government in 1997, choosing the public sector over the private and the accompanying commute. She estimates that she picked up twenty hours a week. She began as the deputy recorder and did that for nearly five years, taking on the role of city recorder when her predecessor retired. Until recently, the things she's enjoyed most about her job had been the variety and learning new things. Too many new things can sour a person on that though.

Donna met her husband, Edward, back before there was dirt. They've been married for thirty-one years. They have six children (yours, mine, and ours) and nine grandchildren. Four of the grandkids live in Hawaii (yay!), two live in China (too far!), and the other three are local (pew).

Donna was a Navy brat who gave up her dependent ID card in exchange for an active duty Army one. With a father who was career Navy, a brother who went to the Naval Academy, and a sister who served in the Navy and married a career Navy man, Donna was always a closet Navy fan surrounded by soldiers during the Army/Navy game. By the time she was thirteen, she'd lived nearly five years in Asia (South Korea and the Philippines). While in the Army's Signal Corp, she was stationed in Germany. She was one of the first women in her previously all male unit.

At fifty, she decided to take a Karate class to spend time with her boys. They gave up, but she got a black belt. In 2010, she took up writing so she could eventually learn to do her personal history. She found a publisher. She has five titles out currently, with a ghost story coming out in September. She's having so much fun, she's not sure when she'll get to that personal history.

Here is a picture from her recent trip to visit some of the grandkids. Hula pie is macadamia nut ice cream on an Oreo cookie crust, with fudge and whipped cream on top. She'll be dieting until Christmas to recover.



David Zook—Nibley City Recorder/City Manager

David Zook is the City Manager and Recorder for Nibley City, where he has served since 2012. He has worked in local government since 1997 but in 2012 decided to make a transition from working for a large, urban county in California to a small, rural city in Utah. Prior to his current position, David worked for San Bernardino County, California – the largest county in the nation and an organization with a multi-billion dollar budget and more than 2 million residents. He really enjoys the transition he has made to small town life, working now in a city with only about 6,000 residents.

During David’s 15 years in county government, he served in several capacities, including Chief of Staff, Communications Director, Chief Analyst, Field Representative, Business Resource Specialist, and as Economic Development Director for a community revitalization project. During his career with the County, David also served for about a decade as a volunteer in two of the County’s public safety departments, including as an Associate Probation Officer and with the Sheriff’s office as a member of the Search and Rescue Team.

Throughout his career, David has been significantly involved in community educational, charitable and economic development and legislative organizations and has served on several boards of directors, including as Vice President of Development for a state college foundation, on the school board for a post-secondary aviation technology school, on several Chamber of Commerce boards, an Employer Advisory Council, the board of a regional business attraction and economic development organization and as executive director of two non-profit organizations he founded. David also served for seven years with the Victor Valley Economic Development Authority, the nation’s largest redevelopment agency, which is responsible for the development of the former George Air Force Base into Southern California Logistics Airport.

After moving to Utah, David began serving in several civic, governmental and political organizations. He has held positions of leadership in the Republican Party at the precinct, county and state levels, including service as Chairman, Vice-Chairman and Treasurer of the Cache County Republican Party and on the governing board of the Utah Republican Party.

David currently serves on the Hyde Park Planning and Zoning Commission, the Board of Directors for a children’s charity called the Child and Family Support Center, and the board of directors of the Cache Chamber of Commerce, where he serves as Vice Chairman and Chairman of Legislative Affairs. David also serves as the President of the Logan Lions Club.

David was born and raised in Southern California, where he attended college and earned degrees in Math and Science and Organizational Leadership. He later earned a certificate in Economic Development from Western New Mexico University. David met his wife Christi while in college. They moved to Utah’s Cache Valley in 2008 because they were looking for a great place to raise their five children. David was also drawn to Cache Valley because he has deep family roots there, leading back to some of the first settlers in the valley.



2015 UMCA Annual Conference Information

September 23, 24, and 25 in Logan

The 2015 UMCA Annual Conference will be held at the beautiful Riverwoods Conference Center. This is the same facility we used for our Annual Conference in 2014. The Conference Center is located at 615 S. Riverwoods Pkwy.



We have rooms blocked at these two local hotels:

The **Springhill Suites by Marriott** is located at 635 S. Riverwoods Pkwy.

When you call (435) 750-5180 to book a room be sure to mention the UMCA Conference – our rate is \$99 per night.



The **Crystal Inn** is located at 853 S. Hwy 89/91.

Mention Group Code: UM0915 when you call (435) 752-0707 to book a room – our rates are \$75 single/king or \$85 double/queen per night.



Scholarships

Scholarships are available to our members for attending Annual Conference and Institute/Academy. You are encouraged to apply for a **scholarship** if your city or town is unable to send you to these trainings. **Scholarships** can be requested for registration, lodging, or both. Funds are also available for any city or town that doesn't have the funds budgeted to cover UMCA membership.

FREE MONEY

The 2015 UMCA Annual Conference is sure to be great—don't miss out on this opportunity because of budget constraints. Your UMCA is here to help! Apply for a **scholarship** and join us in Logan for three days of excellent training sessions and numerous networking opportunities. Get to know your fellow Clerk/Recorders and take advantage of all that UMCA has to offer.



Keynote Speaker—Bruce Christopher



UMCA is proud to introduce Bruce Christopher as our keynote speaker for the 2015 Annual Conference. Psychologist and Humorist, Bruce Christopher is President of **Bruce Christopher Seminars** and is known as America’s foremost **Enter–Trainer**. He is a Licensed Psychologist holding Degrees in Professional Psychology as well as Interpersonal Communications from the University of Minnesota and the University of St. Thomas.

The topic of his presentation for our conference is, “Are we having fun yet?” This is a very humorous session in which you will learn **the power of a positive attitude and the secrets only OPTIMISTS know! You will discover how attitude creates success, shapes moods, and is contagious. It covers employee motivation, customer service training, stress management, leadership and personal life attitude adjustments. Bruce is very funny, has great stories, and excellent content.**

The most important thing about you is your attitude. Studies have shown that people with a positive attitude – get sick less often, have better relationships, and are more successful in their careers. Attitude is contagious, and helps to create an energized work environment. We would all like to have a positive attitude!

Having fun on the job is a primary motivating factor of performance. How do you know when you are having fun?

- When you love your work
- When you look forward to Mondays
- When you are performing at your highest level
- When you are relaxed
- When you don’t have an impending sense of doom

When productivity is the natural result of working with other fun people in a highly energized environment. Unfortunately, there is a “fun-crisis” happening in corporate America. Due to performance overload, stress on the job, and unpredictable changes in the workplace, a lot of people are not having fun between 8:00AM and 5:00PM. The objective of this program is to provide the factors and formulas for fun which will increase individual and team performance.

We are certain you will come away motivated and excited to apply what you have learned when you get home.

SILENT AUCTION AND DOOR PRIZES

UMCA’S ANNUAL CONFERENCE IS COMING UP QUICKLY AND YOU KNOW WHAT THAT MEANS...
IT’S TIME TO START THINKING ABOUT DOOR PRIZES AND DONATIONS FOR THE SILENT AUCTION!

DOOR PRIZES –
AS ALWAYS WE NEED DOOR PRIZES TO BE GIVEN OUT TO OUR MEMBERS AT RANDOM DURING THE CONFERENCE. EVERYONE NEEDS TO BRING AT LEAST ONE DOOR PRIZE SO WE CAN BE SURE EVERYONE ATTENDING THE CONFERENCE RECEIVES A PRIZE.

SILENT AUCTION –
LAST YEAR’S SILENT AUCTION RAISED OVER \$1,800 – LET’S SEE IF WE CAN OUTDO OURSELVES AND RAISE EVEN MORE IN 2015! THE PROCEEDS FROM THIS FABULOUS EVENT ARE USED TO HELP FUND SCHOLARSHIPS FOR OUR MEMBERS TO ATTEND THE ANNUAL CONFERENCE AND INSTITUTE/ACADEMY. PLEASE BE GENEROUS WITH YOUR SILENT AUCTION DONATIONS (\$15 MINIMUM VALUE).

2015 ★

If you are unable to attend and need to get your door prizes and/or silent auction items to Logan, contact a Board member and we will make arrangements to pick them up.

Please remember to mark your donations so we can distinguish between silent auction items and door prizes.

Annual Conference Registration

Riverwoods Conference Center
Logan City, Utah
September 23-25, 2015



Registration Form

(Please type or print clearly)

City/Town/Business	Phone	E-mail address REQUIRED
Delegate Name	Position	Birthday (xx/xx/xxxx) or University of Utah Student ID # - REQUIRED
Address	City	Zip Code

I will be attending the banquet Thursday (please circle) Yes No

Guest Name (This is for a spouse, family member, or guest who would like to attend the Banquet)

This will be my first time attending (please circle) Yes No

Registration Fees (Delegate registration fees include specified meals, all breaks, and Banquet.)

	UMCA MEMBER RECORDER/TOWN CLERK	NONMEMBER RECORDER/TOWN CLERK
REGISTRATION (on or before August 31, 2015)	\$195	\$295
WEDNESDAY ONLY Registration	\$120	\$175
THURSDAY ONLY Registration	\$100	\$150

Extra Tickets (Available for nonregistered guests)

	Quantity	Total
Wednesday Lunch..... \$ 10.00	_____	_____
Thursday Lunch..... \$ 10.00	_____	_____
Thursday Banquet..... \$ 25.00	_____	_____
Friday Brunch..... \$ 11.00	_____	_____

Totals

Registration Fee	\$ + _____
Extra Tickets – Total Amount	\$ + _____
First time attendee discount (\$25.00)	\$ - _____
Contribution to Scholarship Fund	\$ + _____
Total Amount Due	\$ _____

SCHOLARSHIPS

It is the policy of UMCA to provide scholarships to its members to participate in the UMCA Annual Conference as budget allows. The purpose is to increase the professionalism, skill level, and expertise of municipal clerks, recorders, and deputies. Further, UMCA wishes to assist by awarding financial aid to qualified applicants who, without assistance, would not be able to attend.

Upon approval, UMCA may provide a full tuition registration and/or lodging under the following rules:

- Applicant must be a duly appointed municipal clerk, recorder, or deputy.
- Applicant must have requested his/her municipality to underwrite part of the expense of attending the Conference. The applicant must have evidence in writing that the governing body or administration of the applicant's municipality has allocated funding (form available upon request).
- Applicant must be a full member of UMCA.

*Scholarship requests must be received
on or before August 31, 2015.*

Make Checks Payable to: Utah Municipal Clerks Association
c/o Kate Black, Alta Town Clerk
P O Box 8016, Alta UT 84092-8016
(801) 363-5105

Cancellation Policy: A refund of \$75 will be provided for cancellations made--in writing to Treasurer Kate Black--by September 14, 2015. No refund is provided for cancellations received after September 14.

RUN.

Be a member of the Utah Municipal Clerks Association



Terms for these UMCA Board positions begin in September:

- Vice-President (1 year),
- Treasurer (2 years),
- 3 Director positions (2 years).

VICE PRESIDENT. The Vice President shall: (1) Perform the duties of the President in the absence of the President. (2) Have primary responsibility for the education and training programs of the Association and assist in the planning of the Annual Conference and Institute/Academy, work closely with the Education Director, Training Director, and Institute/Academy Director(s) to ensure proper certification opportunities exist for members. (3) Attend the IIMC Annual Conference. (4) Coordinate the efforts of the Education Director and Training Director with such programs as mentoring, promoting certification, maintaining a list of qualified speakers and any other programs deemed appropriate to improve the quality of education/training for the members of the Association. (5) Nominate a qualified auditor to perform an audit of the financial affairs of the Association. The audit is to be completed in a timely manner and the results presented to the Board of Directors. (6) Attend the Utah League of Cities and Towns Board Meetings and provide minutes of the same. (7) Be responsible for the development and on-going maintenance of the Association’s Handbook. (8) Serve as Chair of the Legislative Committee.

TREASURER. The Treasurer shall: (1) Have charge of all monies and report on the financial affairs of the Association. (2) Collect dues and fees; pay all bills by check upon written authorization from the President; keep an itemized record in a permanent file of all receipts and expenditures; and turn over all books, records and papers pertaining to the Association to the duly elected successor within ten (10) days of vacating office. (3) Mail, email, or fax notices to the membership.

DIRECTORS. The Directors, along with the other officers, shall have general supervision over the affairs of the Association. Director positions include education, training, communication, membership and facilities.

UMCA DECLARATION OF CANDIDACY FORM

I, _____, being first sworn, say that I am the duly appointed Recorder, Clerk,
(Print name as it is to appear on the ballot)
or Deputy for _____, a municipality in the State of Utah, telephone number
(City/Town)
_____, and I am a candidate for the office of _____.
(UMCA Board Position)

I request that my name be printed upon the official ballot and state that I have received permission to run for this office from my municipality.

Signature of Candidate

I, the Mayor / City Manager of the above mentioned municipality, hereby support our Recorder, Clerk, or Deputy running for the above named position in the Utah Municipal Clerks Association.

Mayor / City Manager

The qualifications of a candidate are:

1. Be a Full Member of UMCA
2. Have been a Recorder/Clerk or Deputy for at least three years
3. To qualify to run for election to the position of Vice President, an individual shall be a current Director, Secretary, or Treasurer and must be in their second year of serving in such capacity. If the two-year requirement cannot be met, those with less service time may qualify.

Commitment:

1. The secretary, treasurer, or director positions (Communication, Membership, Education, and Training) are two-year positions.
2. The Vice President is a one-year commitment moving to President, and then Past President.
3. The UMCA Board conducts six meetings annually, which may be done via teleconference or Skype; and travel expenses are paid. These meetings are in preparation for Annual Conference and Institute/Academy.

Please submit your Declaration of Candidacy to:

Cindi Mansell, Salt Lake City Recorder

Cindi.Mansell@slcgov.com

Hurry, submissions are due no later than Monday, **August 24, 2015**

Basic Records Management

The National Association of Government Archives and Records Administrators (NAGARA), and the International Institute of Municipal Clerks (IIMC) collaborated on several Technical Bulletins regarding basic records management. These Bulletins were published in 2012 and 2013. For our members without Records Managers on staff, these Bulletins may be especially useful.



- [Archives for Local Governments](#)
- [Considerations for Content Management Systems](#)
- [Daily Management of Records and Information](#)
- [Developing a Records Storage System](#)
- [Email Management](#)
- [Establishing Records Retention](#)
- [Funding your Records Management Program](#)
- [Identifying and Locating Your Records](#)
- [Making Your Records Management Program Successful](#)
- [Managing Electronic Records](#)
- [Managing Records with Limited Resources](#)
- [Protecting Vital Records](#)
- [Selection of Large Records Storage Facilities](#)
- [Starting a Records Management System](#)
- [Using and Storing Microfilm](#)

Roving Training Presentations

The Roving Trainings held this spring were a great success. The Utah League of Cities and Towns, Utah State Archives, and Lt. Governor's Office all participated in bringing a lot of information to those who were able to attend. We have received some of that information and wanted to share it with the rest of you.

- [Public Information Portal—SB 70 State Data Portal Amendments](#)
- [New Records Management Website for Local Government](#) — <http://openrecords.utah.gov/>
- [GRAMA Knows Best – Basic GRAMA Training and Instruction](#)
- [2015 Municipal Elections Training](#)
- [2015 Voter Information Website](#)

2014-2015 UMCA Board of Directors

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Please submit newsletter articles, notices, and ideas to [JULIA LASEURE](mailto:julialaseure@ogdencity.com)

Phone: 801-629-8152
Fax: 801-629-8154
E-mail: julialaseure@ogdencity.com

EDUCATION AND
NETWORKING FOR
SUCCESS

CLERK AND RECORDER OF THE YEAR

In an effort to involve membership in the Recorder of the Year process the Board has made some changes. All UMCA members will receive an email blast within the next week with details on how to nominate a fellow clerk or recorder. Nominations will be sent to the Past President who will contact the City or Town of the nominee and give them the criteria and questions to be answered. That information will be returned to the Past President who will forward the it to the Recorder of the Year Committee to review. The Committee will then select a Recorder of the Year and a Town Clerk of the Year to be presented at the UMCA Annual Conference in September.

Be aware of wonder.
Live a balanced life - learn some
and think some and draw and
paint and sing and dance and
play and work every day some.

Robert Fulgham – Author of
“All I really need to know I learned in kindergarten”