

# Utah Municipal Clerks Association



## President's Message

### Balance

My husband's father was a good ol' boy from rural Idaho who had spent many years on the handle end of a shovel. Once, years ago, my husband was doing a yard project with his father that required a lot of digging. When the work began, my husband tore into the project with the vigor of youth, but soon lost his steam. "I knew that was going to happen," said his father, "you need to pace yourself."

Pacing is not only important in digging, it is also important in life. One aspect of balance is finding the happy medium between activity and repose. My buddy, Seneca, wrote the following:

"People who never relax and people who are invariably in a relaxed state merit your disapproval—the former as much as the latter. For a delight in bustling about is not industry—it is only the restless energy of a haunted mind. And the state of mind that looks on all activity as tiresome is not true repose, but a spineless inertia . . . . A balanced combination of the two attitudes is what we want; the active man should be able to take things easily, while the man who is inclined towards repose should be capable of action. Ask nature: she will tell you that she made both day and night."

The cycle of day and night is a powerful simile; Seneca was wise to apply nature to the complexities of life. Whether nocturnal or diurnal, creatures deplete and charge while cycling through their natural rhythms. Without the day-night cycle, nature is unbalanced. Without work and repose, humans are unbalanced.

May you remember the lessons of nature in the upcoming weeks and through this election season. Work hard, have fun, be balanced!

### Utah Municipal Clerks



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## UPCOMING TRAINING OPPORTUNITIES from the



### BASIC RECORDS MANAGEMENT I: RECORDS MANAGEMENT (9a-12p)

May 7—Ivins                      June 4—SLC                      June 25—SLC                      Aug 6—SLC  
Aug 27—Castle Dale            Nov 3—SLC                      Dec 3—SLC

### ELECTRONIC RECORDS CONFERENCE (930a-3p)

Oct 22—SLC

### MANAGEMENT AND CARE OF HISTORIC RECORDS (930a-1230p)

Apr 10—Cedar City  
Apr 17—Castle Dale

### RECORDS ACCESS I: PUBLIC RECORDS REQUESTS (1p-4p)

May 7—Ivins                      Jun 4—SLC                      Aug 17—Castle Dale  
Nov 3—SLC                      Dec 3—SLC

### RECORDS ACCESS I: PUBLIC RECORDS REQUEST FOR LAW ENFORCEMENT RECORDS (9a-3p)

Oct 13—SLC

Is this a public record?

What is a record series?

Why do I need to keep this?

**Register for any of these trainings [here!](#)**

## A RECORDS OFFICER'S TOOLKIT: RESOURCES AND STRATEGIES FOR SUCCESS

Thursday, April 23, 2015 — 9:30 am-3:30 pm

**Due to incredibly high demand for this conference the location had to be changed. It will now be held at the:**

UTAH STATE CAPITOL  
STATE OFFICE BUILDING AUDITORIUM  
SALT LAKE CITY, UT 84101

9:30a.m.-10:30a.m.

Brant Hansen from Ephraim City, Chief Administrative Officers role in Records Management.

10:30a.m.- 11:30a.m.

Sharri Hunsaker from the Department of Health, Organizing Record Information.

11:30a.m. - 12:30p.m.

Chris Calton from Central Utah Water Conservancy District, The Fun Side of Records Management: Making an Impact with Training.

12:30p.m. - 1:30p.m. Lunch on your own.

1:30p.m. - 2:30p.m.

Paul Tonks from Attorney General's Office, Legislative Updates.

2:30p.m. - 3:30 p.m.

Renee Wilson from the State Archives, The Open Records Portal.

# Congratulations

## New CMC and MMC Designations —



Thieda Wellman, CMC, Angie Warner, CMC and Kathy Kresser, MMC

**Angie Warner, CMC**  
**Spanish Fork City Deputy Recorder**

Thieda Wellman, UMCA Vice President and Kathy Kresser, CURA President attended the Spanish Fork City Council meeting on Tuesday, February 3rd to present Angie with her CMC Certificate.



Brant Hanson, Ephraim City Manager and Leigh Ann Warnock, MMC

**Leigh Ann Warnock, MMC**  
**Ephraim City Recorder**

Finn Kofoed, UMCA President, and Thieda Wellman, UMCA Vice President, will attend the Ephraim City Council meeting on Wednesday, April 1st to present Leigh Ann with her MMC Certificate from the IIMC.

## Your UMCA needs you.

We need members to serve on the handbook and welcoming committees

**DO YOU WANT TO SERVE IN SOME WAY BUT DON'T HAVE A LOT OF TIME?**

**THIS IS YOUR CHANCE - THESE ARE LOW STRESS, SHORT TERM COMMITMENTS.**

**DO YOU LIKE TO DO RESEARCH? PROOFREAD DOCUMENTS?**

The **HANDBOOK COMMITTEE** is right up your alley. We need people to review a chapter (maybe two) of the handbook to make sure the information is current and relevant to our members. That's it! One chapter (maybe two) and you're done!

**ARE YOU OUTGOING? DO YOU LIKE TO MEET PEOPLE AND MAKE NEW FRIENDS?**

The **WELCOMING COMMITTEE** is for you. We need members to search out the newbies and make them feel comfortable in Logan – invite them to dinner, sit with them at lunch, introduce them to other members, be available to answer questions.

Contact Finn Kofoed at [fkofed@emcity.org](mailto:fkofed@emcity.org) if you are willing to serve the Association.

## Institute and Academy feedback

### Linsey Nessen—Tremonton City, HR/Payroll

I have looked forward to going to Institute every year! We cover a huge gamut of topics in a week's time and the speakers are always great. I come away with so much knowledge to bring back to my organization. I am in Human Resources so Corper James is always a favorite speaker on topics such as Employment Law and Harassment. It is also great to have Cameron Diehl from the Utah League of Cities and Towns update us on the recent legislative changes. I would encourage any City Recorder, Deputy Recorder, Town Clerk, etc. to attend this week long training. It is well worth the time and money!

## Networking

### Roxanne Behunin—Vernal City Recorder

First off, let me express my appreciation to the UMCA Board members and University Staff for providing quality training for all of us. The classes are always informative. This year, when I saw the class "Managing your work, time and life" my initial reaction was how could I stay awake for 4 hours right after lunch? I was surprised how interesting the material was, and I had no problem staying awake. This class focused on being in control of your life with realistic expectations, and just enough stress to be in "the zone" so you perform better. I will always remember the elephant principle to take small steps or bites out of big projects to make it easier to accomplish my goals.

## Goals

## Accomplishments

### Julia LaSeure—Ogden City Deputy Recorder

I consider myself so lucky to be able to attend these conferences. Academy was fantastic. The instructors were very knowledgeable and kept things interesting. As always, I enjoyed Corper James' class on Harassment. His stories don't relate directly to my position as a Deputy but they definitely gave me something to think about. We are all responsible for making sure negative situations are not allowed or accepted in our organizations. It stands to reason that if we're not part of the solution, we're part of the problem.

Kevin Riedler, presented on "Effective Leadership When you Aren't in Charge." I really like the idea of a personal leadership philosophy. I need to be asking myself... What is my leadership philosophy? Do I reflect on it daily? Weekly? What are my core beliefs? Do I stand up for those beliefs?

We're all leaders—even though we may not be in charge. We lead by example, whether we intend to or not, because people are watching us. They see what we do, how we treat others, the way we react in stressful or uncomfortable situations. They see whether we show up on time, if our workspace is a mess, etc... Are we presenting ourselves in a way that inspires others? Do we consistently do our best work? Do we support the people over us and the direction and focus of the organization? Do we lift up the members of our team? Do we lead the way we want to be led? Do we honestly care about—even love—the people we lead? That's the person I want to become. I want these things to become a priority. I plan to implement the concepts I learned in Kevin Riedler's class and be cognizant that every day is an opportunity to lead from the middle.

## Opportunities

## Institute and Academy feedback cont'd

### Mariah Murphy—Wendover City Clerk/Recorder

I found the Institute and Academy put on by the UMCA very beneficial. With all the classes that we had I found that I walked away from the conference wanting to be a better employee and with a renewed desire to do better at my job. The class that really stood out the most to me was the class on Public Relations. How is my City perceived by the public? Who is affected by the decisions we make? There are so many shareholders affected by the decisions that are made in my office that I never realized.

The best thing about the conference for me was the networking opportunities. I was able to get to know so many other Clerk/Recorders that deal with similar situations that I know I can call at any time for help. I would recommend attending the conference and really looking into starting to complete your CMC or MMC, if you haven't already!



### Carol Herman—West Jordan City Deputy City Clerk

There's always something for everyone. This year was extra special having Drew Sanders from West Jordan City presenting the class on "Working Together in a Multi-Generational Environment." In one class it was amazing to see how varied the attendees were generationally and how the thought process of each generation was a little bit different.

See what generation you fit into:

Matures (Traditionalist): 1920-1945

Baby Boomers: 1946-1964

(1960-1965 A LOST Generation?)

Generation X: 1965-1979

Gen Y (Millennial): 1980-probably 2003

This topic was interesting, informative, and provided the characteristics and facts on each generation.

## Attitude

### Pamela Spencer—Vineyard Town Clerk/Recorder

I used to say, "give me a year and I will have my job down." Well that has changed to "give me a lifetime." Every time I attend trainings I go with the attitude that I am going to learn something new and this training did not let me down.

I found that most of the sessions were informative and that they overlapped on things that need to be or should be done. I would like to have had the class on "Effective Presentations" by Kurt Weiland, University of Utah Professional Education, before my last Town Council meeting where I presented on two items. However, I will be more prepared for the next time I present. The course that I feel will affect our office the most is the presentation "Accounting and Finance - The Why Behind the What and How" by Jeremy Walker Utah State Auditor, Local Government Division. The division of duties slide provided new insight into potential job duties.

## Gratitude

### Nancy Dean—Clearfield City Recorder

I'm grateful for the opportunity Clearfield City provides for me to attend Academy to assist with my professional development. I always find it time well spent and am able to take something back to the office to improve my performance. I also really appreciate rubbing shoulders with all of you and learning from your experiences.

Corper James always makes discrimination and harassment an interesting topic by sharing his experiences of real world examples. I also really enjoyed Drew Sanders class on working together in a multi-generational environment. I think my mind was more open than usual to the experiences that shape our perceptions and realities and how each generation responds to those influences. Then when you add in the escalating development of new technologies, the world is a fascinating and diverse classroom for us all. When we understand another's perceptions and realities we are better able to communicate creating common ground and purposes.

It's hard for me to pick a favorite class because I gained something from each one but I do have to say that Pam Perlich makes statistics about Utah engaging, informative and fun. Who would have guessed that from a statistician?

## Movers and Shakers —

### Pamela Spencer – Vineyard Town Clerk

Pam came to Vineyard in July of 2013 as the Town Clerk and Office Administrator, and has been working hard to learn all of the intricate details of government. When she first started, her motto was “I have to do what?” Due to the growth in Vineyard, she has been relieved of her office administration duties to concentrate solely on Clerk and record keeping duties.

Before working for the Town of Vineyard, Pam worked for the Head Start Program in the Salt Lake Valley for almost 15 years. She started out as a Family Advocate until May 2008 when she became the Administrative Asst. for the Community Partnerships team. She worked on several committees including the annual fundraiser, which entertained over 400 guests.

Pam was born in Calgary, Alberta, Canada and moved with her family to the United States when she was nine. She has been married to her husband Lynn for 31 years. They have three children, a son and twin daughters. All three of her children were married within less than a year. A year and a half later, her daughters each had a baby girl. These grandbabies were born two days apart (the sisters don’t do anything without the other).

Pam loves her job as Clerk and her association with the CURA and UMCA members.



### Skarlet Bankhead – Providence City Recorder



Skarlet has worked for Providence City since November 1990. She started in a part-time position as the first Justice Court Clerk for Providence City. In November of 1995, she was appointed as the City Recorder. In 2005, she was also appointed as the City Administrator.

During Skarlet’s time with Providence City, she has served on the BRAG Clerks and Records Board and on the Society for Human Resource Management (SHRM) Bridgerland Chapter Board. In her own words, Skarlet says: “I didn’t pursue my CMC or MMC because I didn’t think I would be working at the City long enough to go through the program. My how fast 24 years can go!”

Skarlet and her husband have six children and six grandchildren with one more coming in April. When she is not in the office, Skarlet enjoys spending time with her family and reading. She also enjoys cooking and crocheting.

### Stacie Cain – North Ogden City - Deputy Recorder

Stacie was born and raised in North Ogden. She has worked for North Ogden City since 2006 when she started part-time as an Administrative Assistant in the Parks & Recreation office. She became the Utility Billing Clerk in 2010 and enjoyed managing the residents’ utility accounts. On her birthday in 2012 Stacie accepted the position of Community Development Coordinator/ Deputy City Recorder (yes, that’s the whole job title). She worked closely with the Planning Commission and City Planner, assisting with any land use applications that were submitted to the City.

In 2014, Stacie became the Deputy City Recorder, and thought she would have a chance to catch her breath. She soon found out that it was BUSIER than her previous position. She loves all the education that comes along with being a member of the UMCA and the networking that is available.

Stacie has been married to her best friend, Aaron, for six years. The two have known each other for more than half their lives! They have a two and a half year old son named Wesley who has blonde curly hair. She said if they had a nickel for every time someone commented on or touched his curls, they would be able to retire comfortably in the next few years.

Stacie and Aaron love to spend time with their son, hike, and visit new places. When Stacie has spare time, she can be found profusely reading, baking, or laughing with whoever is stuck next to her.



## UMCA Region Updates —

### BRAG

The BRAG Area Clerks & Recorders met at Maddox in Perry City on January 23, 2015. Glen Fairclough from Utah State Archives and Records Services was the guest speaker and gave a presentation on the Public Notice Website and the new regulations requiring cities to post minutes and public information handouts to the website.

We would like to welcome Cynthia Nelson to the group. She is the new Deputy Recorder for Tremonton City. Thanks to all our members for their participation

*Welcome*

### DMWRA

The Davis, Morgan, Weber Recorders Association met in January at the Ogden Pizzeria. Joy Musselman, a dietician from McKay Dee Hospital spoke on “emotional eating”. She talked about the reasons people eat, including emotional eating, and taught us to identify the triggers that cause us to eat emotionally. She also discussed “mindful eating” which included minimizing distractions while eating and pausing during a meal to determine if you were really still hungry.

In February we met in South Ogden and once again, discussed food. There were also discussions regarding vote-by-mail elections and the IIMC annual conference.

We were all looking forward to Institute and Academy (especially the food!) and we weren't disappointed.

### SWRCA

In February SWRCA held their quarterly meeting at the Sizzler in Cedar City. The items discussed were tips for posting to the Public Notice Website, along with updates on election information. We also discussed Scholarships from both UMCA and SWRCA for attending Institute and Academy. We enjoyed seeing everyone at the Sandy Campus.

### CURA

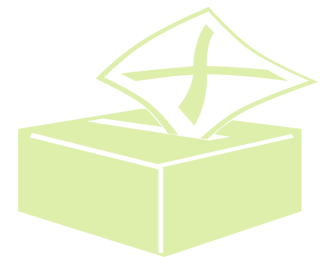
Elections were held at our January meeting. Kathy Kresser was appointed as President, Lucinda Daley Vice-President, Jody Bates, Secretary and Angie Warner as Treasurer.

We would like to congratulate Angie Warner for receiving her CMC Certificate.

Jeanette Winteer, Payson City, announced that she will be retiring this year after 32 years of service.

We would like to welcome Royce Swensen as the new Recorder for Elk Ridge, Allison Lutes, Deputy Recorder for Heber, Jackie Lambert, Deputy Recorder for Orem and Jennifer Grigg, Deputy Recorder for Springville.

CURA meets the 2<sup>nd</sup> Thursday of the month at 10:30 a.m., for a meeting schedule contact Kathy at [kkresser@pgcity.org](mailto:kkresser@pgcity.org) or Jody at [jody@highlandcity.org](mailto:jody@highlandcity.org).



### GSLCRA

The GSLCRA would like to congratulate Bluffdale City Recorder, Teddie Bell, on her retirement! She has been with Bluffdale City for 25 years! We would also like to welcome new members; Nicole Smedley, Salt Lake City Assistant Recorder, and Wendy Deppe, Bluffdale City Recorder!

In January, GSLCRA met with Salt Lake County to discuss the 2015 municipal election options. It's interesting to hear how many cities are conducting their election by mail! Future meeting discussions includes Records Retention, GRAMA, and noticing. We are looking forward to an exciting year!

### WGPB

This new region of the UMCA had a January meeting scheduled but because of many conflicts, was not held. However, the new presidency has been selected until bylaws can be approved and elections can be held. Anona Yardley, the Beaver City Recorder will act as President, Michelle Brian, Loa City Recorder will act as Vice President, Venadee Limb, Beaver City Deputy Recorder will act as Secretary, and Monica Sheifers, Milford Town Clerk will act as Treasurer.

Because of the distance between cities and towns in this area, meetings will be held electronically. Trainings will also be done electronically as they become available. There is much room for recruiting among the smaller towns in this area. That will be the focus of this new region.



## 2015 UMCA Annual Conference Information

### September 23, 24, and 25 in Logan

The 2015 UMCA Annual Conference will be held at The Riverwoods Conference Center. This is the same beautiful facility we used for our Annual Conference in 2014. The Conference Center is located at 615 S. Riverwoods Pkwy.



We have rooms blocked at these two local hotels:

**The Springhill Suites by Marriott** is located at 635 S. Riverwoods Pkwy.

When you call (435) 750-5180 to book a room be sure to mention the UMCA Conference – our rate is \$99 per night.



**The Crystal Inn** is located at 853 S. Hwy 89/91.

Mention Group Code: UM0915 when you call (435) 752-0707 to book a room – our rates are \$75 single/king or \$85 double/queen per night.



### Online Registration

For the first time in UCMA history, you will be able to register online at [umca.org](http://umca.org) for this conference.



We are working closely with our webmaster to get this set up and we are very excited to offer this as an option to the membership. We will send out an email blast to let you know when registration is open.

As was discussed during last month's business meeting, a minimal convenience fee will be applied to online registrations. This has become a standard practice for numerous businesses offering this option.

### Scholarships

[Scholarships](#) are available to our members for attending Annual Conference and Institute/Academy. You are encouraged to apply for a scholarship if your city or town is unable to send you to these trainings. Scholarships can be requested for registration, lodging, or both. Funds are also available for any city or town that doesn't have the funds budgeted to cover UMCA membership.

The 2015 UMCA Annual Conference is sure to be great—don't miss out on this opportunity because of budget constraints. Your UMCA is here to help! Apply for a scholarship and join us in Logan for three days of excellent training sessions and numerous networking opportunities. Get to know your fellow Clerk/Recorders and take advantage of all that UMCA has to offer.

Scholarship forms will be sent out in an email blast and will also be available on [umca.org](http://umca.org).

We're  
giving  
away

**FREE**

**MONEY**



## UMCA Elections



### Terms for the following UMCA Board positions begin in September:

- Vice-President (1 year),
- Treasurer (2 years),
- Secretary (2 years),
- 2 Director positions (2 years), and
- 1 Director position (1 year).

**VICE PRESIDENT.** The Vice President shall: (1) Perform the duties of the President in the absence of the President. (2) Have primary responsibility for the education and training programs of the Association and assist in the planning of the Annual Conference and Institute/Academy, work closely with the Education Director, Training Director, and Institute/Academy Director(s) to ensure proper certification opportunities exist for members. (3) Attend the IIMC Annual Conference. (4) Coordinate the efforts of the Education Director and Training Director with such programs as mentoring, promoting certification, maintaining a list of qualified speakers and any other programs deemed appropriate to improve the quality of education/training for the members of the Association. (5) Nominate a qualified auditor to perform an audit of the financial affairs of the Association. The audit is to be completed in a timely manner and the results presented to the Board of Directors. (6) Attend the Utah League of Cities and Towns Board Meetings and provide minutes of the same. (7) Be responsible for the development and on-going maintenance of the Association's Handbook. (8) Serve as Chair of the Legislative Committee.

**TREASURER.** The Treasurer shall: (1) Have charge of all monies and report on the financial affairs of the Association. (2) Collect dues and fees; pay all bills by check upon written authorization from the President; keep an itemized record in a permanent file of all receipts and expenditures; and turn over all books, records and papers pertaining to the Association to the duly elected successor within ten (10) days of vacating office. (3) Mail, email, or fax notices to the membership.

**SECRETARY.** The Secretary shall: (1) Keep an accurate record of all regular and special meetings of the Association and the Board of Directors; and shall mail, email, or fax a copy of the minutes to each officer. (2) Mail, email, or fax notices to all Board of Directors. (3) Preserve in a permanent file all records and letters of continuing value to the Association and its officers, to be transferred to the duly elected successor within ten (10) days of vacating office.

**DIRECTORS.** The Directors, along with the other officers, shall have general supervision over the affairs of the Association. Director positions include education, training, communication, membership and facilities.

# Retirements

**Teddie Bell, Bluffdale City Recorder** grew up in Salt Lake City and is the oldest of four children. She was born in the Naval Hospital in Oakland, CA, as was her husband. Both of their fathers were serving in the Navy during WWII. The coincidence of their shared birth location was discovered when her family moved to Riverton during her junior year in high school. There she met her high school sweetheart and future husband, Dick Bell.



Teddie has lived in Bluffdale for 50 years. Her husband had lived in Bluffdale since he was 10 and wanted to raise his family there. A year after they were married they moved back to Bluffdale. They have three children and seven of the most wonderful grandchildren. Last year they celebrated their 50th wedding anniversary, and were honored by their children and grandchildren with a family dinner.

She worked for the City of Bluffdale for 25 years. She began as the City Clerk in 1990 and became the City Recorder in 2003. She earned her CMC and later her MMC in 2010. She wore many city hats over the years she worked for Bluffdale and saw many changes in the city.

Teddie retired from the City of Bluffdale on March 27, 2015 and looks forward to spending more time with family, especially her grandchildren, enjoying time at their cabin and doing some traveling.

Bluffdale City has been a wonderful place to live, to raise their family and to work. She will miss seeing all the wonderful people that live there and that she has interacted with daily. She will also miss the great people she has worked with and for over the years. She is grateful to everyone for making this 25 year journey great.



**Norene Rawlings, Tremonton City Recorder** has retired after more than 20 years. Norene and her husband Donald moved from Colorado to Fielding in January 1992. Their five children all lived in Utah so when an opportunity presented itself, they jumped at it. She was hired as the City Recorder in the fall of 1992 and since that time has served as Bear River Chamber of Commerce President and UMCA President. Norene retired the first time in 2003 but came back in 2005 to help out when another employee was out on maternity leave. The plan was to do payroll for six weeks but she ended up staying for nine years. Her former Deputy had become the City Recorder so it was an interesting change when she became the Deputy Recorder. Norene has been the City's webmaster and has, of course, filled other positions as necessary.

Norene said she doesn't have any big plans. She will do some painting and reading, and spend lots of time with Donald and their family, including their five children, 17 grandchildren, and six great-grandchildren. She also hopes to finish a book she has written and has been editing for years.

She enjoyed working for the City and becoming acquainted with all the great people including the employees and members of the community.

**Jeanette Wineteer, Payson City Recorder** is retiring after 31 years of municipal service. Jeanette is married to Lance Wineteer (from Newcastle, WY and retired from Shell Pipeline). Combined they have five children and 13 grandchildren. After retirement she wants to do the things her amazing 91 year old mother is doing. During the span of her career she served as the Secretary for the Payson City Mayor, Council and City Manager. In 1988 she was appointed Payson City Recorder/Finance Director. Jeanette has received her CMC and MMC, served as the CURA President, served on the UMCA Board for 10 years in various positions, and served as the Payson Kiwanis Club President.

She and Lance are looking forward to spending time together, traveling for pipeline inspection jobs (he still wants to work some). While he is at work she will crochet, scrapbook, and do all the crafty stuff she enjoys and hopefully get into genealogy. When he is not on a job, they will spend their time with family and friends between Newcastle, WY, Payson, UT, and Mesquite, NV. She will miss the friends and friendships she has made working at the city, UMCA and UGFOA.

She will be taking a lot of vacation time between now and April 15, 2015 (her official retirement date). The City will hold a retirement reception honoring Jeanette in April (more info to come).

## 2014-2015 UMCA Board of Directors

### President

#### Fionnuala Kofoed, MMC

Eagle Mountain City Recorder  
1650 E. Stagecoach Run  
Eagle Mountain, UT 84005  
fkofoed@emcity.org  
801-420-2279



### Past President

#### Annette Spendlove, MMC

North Ogden City Recorder  
505 E. 2600 N.  
North Ogden, UT 84414  
aspend@nogden.org  
801-782-7211



### Vice President

#### Thieda Wellman, CMC

Layton City Recorder  
437 N. Wasatch Dr.  
Layton, UT 84041  
twellman@laytoncity.org  
801-336-3810



### Education Director

#### Leigh Ann Warnock, MMC

Ephraim City Recorder  
5 S. Main St.  
Ephraim, UT 84627  
leighann.warnock@ephraincity.org  
435-283-4631



### Training Director

#### Kari Jimenez, MMC

Ivins City Recorder  
55 N. Main  
Ivins, UT 84738  
kjimenez@ivins.com  
435-628-0606 ext. 320



### Membership Director

#### Teresa Harris

Logan City Recorder  
290 N. 100 W.  
Logan, UT 84321  
teresa.harris@loganutah.org  
435-716-9002



### Facilities Director

#### Colleen Mulvey, MMC

Cedar Hills City Recorder  
10246 N. Canyon Rd.  
Cedar Hills, UT 84062  
cmulvey@cedarhills.org  
801-785-9668 ext. 503



### Communications Director

#### Julia LaSeure, CMC

Ogden City Deputy Recorder  
2549 Washington Blvd.  
Ogden, UT 84401  
julialaseure@ogdencity.com  
801-629-8152



### Secretary

#### Susan Farnsworth, MMC

Santaquin City Recorder  
275 W. Main St.  
Santaquin, UT 84655  
sfarnsworth@santaquin.org  
801-754-1904



### Treasurer

#### Kate Black

Alta Town Clerk  
P.O. Box 8016  
Alta, UT 84092  
kswb@townofalta.com  
801-363-5105





Please submit newsletter articles, notices, and ideas to JULIA LASEURE

Phone: 801-629-8152  
Fax: 801-629-8154  
E-mail: julialaseure@ogdencity.com

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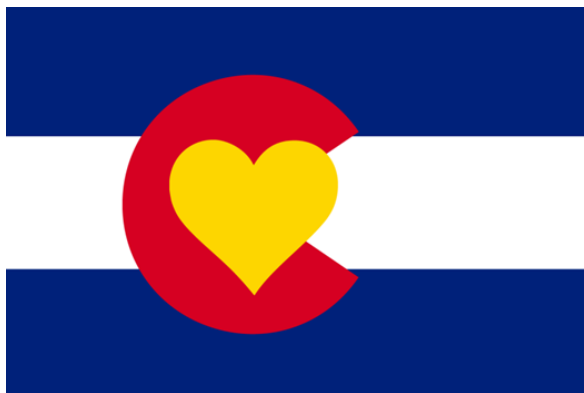
EDUCATION AND  
NETWORKING FOR  
SUCCESS

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# Balance

"Just as your car runs more smoothly and requires less energy to go faster and farther when the wheels are in perfect alignment, you perform better when your thoughts, feelings, emotions, goals, and values are in balance."

*Brian Tracy—speaker, author, entrepreneur, business coach, and CEO*



## **IIMC Region VIII Conference**

**November 17–20, 2015**

in LOVELAND, COLORADO

Plans are underway to provide the best educational programs, tours, a pre-conference Athenian Dialogue, and FUN to the Municipal Clerks in Region VIII.

### **Please mark your calendars!**

We would love to have you donate an item or two for our silent auction as well. Proceeds go the Colorado Municipal Clerks Association and Colorado Government Finance Officers' Scholarship Funds! Please participate.

It's an opportunity to show off goods from your municipality or state.

### **Get with your neighboring municipalities and plan a road trip!!**

*Check your mailboxes for periodic updates...*