

## E-Verify Q&A

The following is general information about E-verify. This states the interpretation and opinions of the Division of Purchasing regarding E-verify.

### **1. What is E-verify (also known as the Status Verification System)?**

"Status Verification System", also known as "E-verify," means an electronic system operated by the federal government, through which a state or an employer may inquire to verify the citizenship or immigration status of an individual to work within the United States.

### **2. When does E-verify apply?**

#### **It applies to RFPs and Sole Sources contained in RFPs**

The Status Verification System, also referred to as "E-verify," only applies to purchases (including Contracts and Purchase Orders) issued through a Request for Proposal (RFP) process, and to sole sources that are included within a Request for Proposal.

### **3. When would E-verify not apply?**

E-verify does not apply to all procurements. From the perspective of the Division of Purchasing, E-verify does NOT apply to:

1. Invitations to Bids
2. Two Step Bids (Multi Step Bids)
3. Sole Sources that are not included within a Request For Proposal
4. Grants
5. Request for Statements of Interest (RSOI)
6. Any amendment to an existing contract, when the original contract was signed before June 30, 2009.

### **4. Does this apply to offerors who will not be using subcontractors?**

Yes, it applies to all offerors. If they are using subcontractors, it applies to the subcontractors as well.

### **5. Does this apply to offerors who do not have employees located in Utah?**

Employees that do not live in or work in Utah will not have to be processed through the Status Verification System. E-verify will apply to all employees and subcontractors that live in or work in Utah. The E-verify Clause will need to be included in any purchase that is the result of an RFP or from a Sole Source included in an RFP.

### **6. E-verify Website: What is the process for registering and participating?**

The information to register for E-verify and to access the E-verify system is located on the website for US Citizenship and Immigration Services at <http://www.uscis.gov/portal/site/uscis>.

There is also a link on the US Homeland Security website at <http://www.dhs.gov/files/programs/>.