

**MINUTES OF THE
UTAH MUNICIPAL CLERKS ASSOCIATION BUSINESS MEETING
HELD APRIL 19, 2007
Holiday Inn, St. George, Utah**

PRESENT: Rose Mary Jones, President Rori Clark, Education Chair
 Dana Pollard, 1st Vice President Amanda Fraughton, Education Director
 Donna Weaver, 2nd Vice President Gina Peterson, Membership Director
 Virginia Loader, Past President Mary Kate Christensen, Membership Chair
 Stephanie Carlson, Treasurer Lee Ann Peterson, Secretary

1. CALL MEETING TO ORDER

President Rose Mary Jones called the meeting to order at 3:28 p.m.

2. APPROVAL OF MINUTES

Minutes of the UMCA Business Meeting held September 14, 2006 were presented for consideration. **Gina Peterson moved to approve the minutes. Motion was seconded by Sheri McKendrick, all voting aye.**

3. AUDIT REPORT

Stephanie Carlson reported that the Association is in good shape. The majority of the Association dues have been received, as well as the registrations for the Spring Conference. She also reported that three scholarships were able to be awarded this year due to the successful silent auction of last year. She encouraged everyone to look at the silent auction items.

4. EDUCATION REPORT

Dana Pollard reported that several committees had been set up, but have not had to meet because President Jones has already taken care of things. She thanked Rose Mary for her hard work.

Dana also reported that the Handbook is being updated with current election information and will soon be available. A pictorial directory is also being worked on and more information regarding that will be coming.

Dana thanked Rori for all her hard work with IIMC. Rori has been in constant contact with IIMC in order to get the approval for the classes for Spring Conference and it has not been easy. Work is now being done to have a list of pre-approved presenters for future conferences and roving classes.

Dana thanked Amanda Fraughton for all the work she put in regarding the roving class being offered.

5. MEMBERSHIP REPORT

Donna Weaver reported that the Association currently has 258 members and thanked Mary Kate Christensen for her efforts in keeping track of all the members and the advancements. She reported that since the last Spring Conference Association members have advanced as follows:

- Seven members have achieved CMC status
- Three members have achieved MMC entry level status
- Four members have achieved MMC first level status
- Three members have achieved MMC second level status
- Eight members have achieved MMC status

6. REGION REPORTS

President Jones asked for a representative from each region to offer a report.

- BRAG: Susan O Bray reported that the region has adopted the theme of “Striving Forward”. The region meets four times a year and has a spotlight and a speaker. She then reviewed the topics for their meetings and thanked her fellow region members for their support this year.
- CURA: Rachelle Conner introduced the board members of the CURA region and stated that the region has 53 members. The region meets monthly and approximately half of their members attend the monthly meetings. She reviewed the topics for meetings held so far this year and thanked the region members for their camaraderie.
- DMWRA: Annette Spendlove introduced the board members of the DMWRA region and stated that the region has 46 members. Of those 46 members, 22 are here attending Spring Conference.
- GSLCRA: Konni Thompson reported that the region has six meetings a year and she reviewed the topics of the meetings held within the last year.
- NRA: Roxanne Behunin announced the region board members and stated that the region has eight members. The region covers three counties and meets once a year a Institute/Academy. The region has had quite a bit of training and she reviewed the trainings that have occurred.
- SCURA: Toni Foran reported that the region meets quarterly and has been conducting round tables. The region has a great database for contacting members and passing along information.
- SRMCA: Conae Black introduced the region board members and reported that the region has also been having round table discussions. She then reviewed the speakers and topics for the meetings that have occurred over the past year.

7. UMCA BOARD RECOMMENDATION FOR SURA REGION

President Jones commented that interaction with other recorders/clerks is necessary and the Board recognizes that traveling great distances is prohibitive. She indicated that Moab City has requested to be moved to another region with members that are closer. She stated that the SURA region would not be divided at this time, but the SURA members are welcome to attend other region meetings that are closer.

8. CMC/MMC CERTIFICATION RECOGNITION

President Jones handed out certificates to those that have achieved advancements in the last year.

9. SPECIAL COMMITTEE MEMBERS RECOGNITION

President Jones handed out certificates to those members serving on committees. She then presented a special certificate to Greg Schafer for his work as the Website/Information Manager for the Association.

10. OTHER MEMBER CONCERNS

None expressed.

11. UPDATE ON FUTURE CONFERENCES

Donna Weaver reviewed the upcoming conferences:

- 2008 – Orem City
- 2009 – Cedar City
- 2010 – Moab City

12. ACKNOWLEDGEMENT OF CANDIDATES RUNNING FOR OFFICE

President Jones recognized those members running for the Board and encouraged everyone to vote.

13. NEXT BUSINESS MEETING

The next business meeting is scheduled for September 13, 2007 at the Salt Lake Sheraton Hotel. The time for the meeting is to be determined.

14. ADJOURNMENT

The meeting adjourned at 4:02 p.m.

Rose Mary A. Jones, MMC
UMCA President

ATTEST:

Lee Ann Peterson, CMC
UMCA Secretary

Approved: _____