

**UMCA BUSINESS MEETING AGENDA**  
**APRIL 21, 2005, 4:00 P.M.**  
**SEVIER VALLEY CENTER**  
**RICHFIELD, UTAH**  
*"LIGHT YOUR WAY THROUGH EDUCATION*  
*WHILE MAKING NEW FRIENDS IN YOUR ASSOCIATION"*

PRESENT: Stephanie Fricke, President  
Virginia Loader, 1<sup>st</sup> Vice Pres.  
Rose Mary Jones, 2<sup>nd</sup> Vice Pres  
Jeanette Curtis, Treasurer  
Brenda Bingham, Secretary

Dana Pollard, Membership Chairperson  
Gregory Schafer, Membership Director  
Chris Meeker, Education Chairperson  
Donna Weaver, Education Director  
Joanne Lessar, Past President

Approximately 123 Attendees Were Also Present

1. Welcome

President Stephanie Fricke welcomed everyone and called the meeting to order at 4:00 p.m.

2. Approval of September Business Meeting Minutes

Copies of the minutes were provided to each of the members for review. No problems were noted.

**The UMCA Members voted unanimously to approve the minutes of September 16, 2004 as written.**

3. Audit Report

Jeannette Curtis reported the UMCA Compiled Statement of Financial Condition for the thirteen months ending in September 30, 2004 had been completed by Jensen & Keddington, Certified Public Accountants. Copies were available for review.

4. Education Report

Chris Meeker informed the group of the upcoming Institute and Academy to be held at the University of Utah on August 1-5, 2005. A brochure and information on the classes offered can be obtained on the following website: [www.cppa.utah.edu/umcia](http://www.cppa.utah.edu/umcia) Everyone was encouraged to attend.

5. Membership Report

Dana Pollard prepared a report listing the following new UMCA member cities:

Apple Valley	Garland City
Clawson Town	Hooper City
Cottonwood Heights	Kanab
Deweyville	Murray City
Eureka Town	New Harmony Town
Town of Garden City	
Rockville Town	Roy City
	Scofield Town

Town of Sterling  
City of Tropic  
Washington Terrace City

The report also reflected:

UMCA Members as of April 11, 2005 - 260  
UMCA Non-member Cities - 57  
Total Utah Clerk/Recorder Cities - 241  
IIMC Members as of April 2005 - 173  
IIMC Member Cities Not UMCA Members - 0

6. Reports from Region Presidents

All the Region Presidents or a representative from the area provided a brief summary of meetings held and training received. Everyone was thanked for their efforts in maintaining the designated regions to keep them active and productive in serving clerks and recorders throughout the State of Utah.

7. CMC/MMCA Recognition Certificate Presentations

The following members, if in attendance, were recognized and received a certificate for their UMCA Advancement Level:

CMC - Janet Valentine, Marilyn Stewart, Char Izatt, Annette Spendlove, Michelle Douglas, Teri Fabio, Nancy Dean, Carol Rodgers, Debbie Walser, Gina Peterson, and LaRae Dillingham

MMC Entry Level - Darlene Hess, Cindy Lopiccolo, Karen Johnson, Rachel Ellison, Marsha Morrow, and Michelle Jolley

MMC 1<sup>st</sup> Level - Rori Clark, Virginia Loader, Gay Cragun, and Carel Hicks

MMC 2<sup>nd</sup> Level - Marilyn Holje and Chris Meeker

MMC Designation - Cindi Mansell

All were congratulated for their achievements!!

8. Recognition of Special Committee Members

The following were recognized for serving on the various committees and sincerely thanked for all their hard work:

Recorder of the Year Committee: Valorie Topham, Bonnie Moritz, and Sheri McKendrick

Education Committee: Mary Burgin, Rorie Clark, LaRae Dillingham, Darlene Hess, Char Izat, Carel Hicks, Virginia Loader, RoseMary Jones, Donna Weaver, Marsha Morrow, and Chris Meeker

Historian: Kim Holindrake

9. Progress Update on UMCA Projects:

- A. Certified Election Officer Program
- B. State Certification Program
- C. Classes to be offered at ULCT Fall Conference
- D. Roving Training Classes

Donna Weaver reported on the dates and locations of upcoming Roving Training Classes on E-mail and the Internet.

- E. Development of UMCA Candidates Guide
- F. Development of Responsibility List for Regional Presidents

Resolution 2004-2 was reviewed and explained to remind regional presidents to aid municipal Clerks/Recorders within their respective regions.

- G. UMCA Display Board

It was noted the board will be kept updated and displayed each year by the UMCA Secretary at the UMCA Spring Conference and at the Utah League of Cities and Towns Fall Convention .

10. Update on Future Conferences:

- A. IIMC Annual Conference St. Paul, MN – May 21-26, 2005
- B. UMCA Institute & Academy at U of U – August 1-5, 2005
- C. ULC&T Annual Convention Salt Lake – Sept 14-16, 2005
- D. UMCA Spring Conference Springdale – April 19-21, 2005

11. Power Point Presentation

Virginia Loader prepared and presented a variety of pictures from meetings and conferences for everyone's enjoyment.

12. Conference Gift – Attendees must be present

Scented candles were presented to each member in attendance to the business meeting.

13. Adjourn

The meeting adjourned at 5:00 p.m.

Minutes by Brenda S. Bingham

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Stephanie Fricke, CMC  
UMCA President

ATTEST:

Brenda S. Bingham, CMC  
UMCA Secretary