

UTAH MUNICIPAL CLERKS ASSOCIATION BUSINESS MEETING
AUGUST 6, 2004

Minutes of the Utah Municipal Clerks Association Business Meeting convened on August 6, 2004, at the Officers Club Building, University of Utah, Salt Lake City, Utah. Minutes recorded by Secretary Rose Mary Jones.

CONVENED: 10:30 a.m.

ROLL CALL: President Joanne Lesser, 1st Vice President Stephanie Fricke, 2nd Vice President Virginia Loader, Membership Chairman Dana Pollard, Education Chairman Brenda Ouderkirk, Education Director Chris Meeker, Treasurer Jeanette Curtis, Secretary Rose Mary Jones, Past President Sheri McKendrick, and approximately 90 attendees.

WELCOME: President Joanne Lessar welcomed everyone in attendance.

APPROVAL OF APRIL 22, 2004 BUSINESS MEETING MINUTES:

The minutes of the Utah Municipal Clerks Association Business Meeting held on April 22, 2004, had been prepared by Secretary Rose Mary Jones and were reviewed by the membership present. Two corrections were noted in the Regional Association Officers: Vice President for the CURA Region is Gina Peterson – Orem; and Past President of the SRMCA Region is Cecilia Johnson – Parowan.

**Marsha Morrow of Centerville moved to approve the minutes as corrected.
Motion was seconded by Dianne Aubrey of Sandy. Motion carried.**

ANNOUNCEMENTS:

IIMC – President Lessar explained that IIMC is the parent company for the organization for clerks all over the world. The guidelines which are established by IIMC are used to develop the required instruction for Institute and Academy. The Utah Municipal Clerks Association is also formed in the same manner as the IIMC. Those who are members of IIMC are provided with a *News Digest* which updates clerks on the happenings throughout the world. The CMC and MMC certifications are awarded through IIMC. The UMCA is prepared to provide the information needed to any Utah Clerks/Recorders to obtain their certification.

HANDBOOK COMMITTEE – Those serving on the Handbook Committee were

recognized for their efforts in completing a new updated edition of the Recorder's Handbook. This is in digital format and will be put on the website.

BYLAWS AND CONSTITUTION COMMITTEE – Those serving on the Bylaws and Constitution Committee were acknowledged.

ELECTION COMMITTEE – Volunteers were requested to serve on the Election Committee. Those volunteering were: Marilyn Holje, Cindy Mansell, Margy Lomax, and Pat Bagley.

EDUCATION COMMITTEE – Volunteers were requested to serve on the Education Committee. Those volunteering were: Gretchen Gordon, Mary Bergin, Marsha Morrow, Rori Clark, Carel Hicks, Darlene Hess.

HISTORIAN – Kim Hollindrake of Cedar Hills volunteered and will be serving as the new historian for the Association.

AMENDMENT TO UMCA CONSTITUTION AND BYLAWS:

2nd Vice President Virginia Loader introduced and thanked those who have been working on the committee to prepare the new draft of the UMCA Constitution and Bylaws. Those committee members recognized were Darlene Hess, Kristi Peterson, Carel Hicks, Rori Clark, and Chris Meeker. The draft with the changes were reviewed by the general membership with concerns being addressed. Brenda Bingham noted that a correction should be made in the index under Article 4 with the change from active member to full member. Margy Lomax questioned why the financial assistance for the Board had been removed. 2nd Vice President Loader indicated that this had been put in a different section which seemed to be more appropriate. President Lessar explained that the information included in Article X and XI is included for the purpose of the association obtaining a tax exempt status. If this status is granted, it would save the association a lot of money.

Barbara Salmon of Santa Clara moved to adopt Resolution 04-01 A Resolution Amending the Constitution and Bylaws for Utah Municipal Clerks Association. Motion was seconded by Janet Valentine of Eagle Mountain with all clerks in attendance voting in favor. Motion carried.

ADJOURN:

There being no further business, the business meeting was adjourned at 10:47 a.m.